Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI NARENDRA TIDKE COLLEGE OF ARTS AND COMMERCE , RAMTEK**
Name of the head of the Institution	**Dr. Sangita G. Takkamore**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07114255140**
Mobile no.	**9423408291**
Registered Email	**sntcramtek@gmail.com**
Alternate Email	**shrinarendratidke@rediffmail.com**
Address	**Ambala Raod, Ramtek**
City/Town	**Ramtek, Dist- Nagpur**
State/UT	**Maharashtra**
Pincode	**441106**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Shrikant Baliram Bhowate**
Phone no/Alternate Phone no.	**071114255140**
Mobile no.	**9420304024**
Registered Email	**sntcramtek@gmail.com**
Alternate Email	**shrikant.bhowate@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sntcollegeramtek.com/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://sntcollegeramtek.com/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**C**	**1.82**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

02-Aug-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day Workshop On Research Paper Writing	**17-Feb-2020** **1**	**14**

And Methodology		
Computer Awareness Program By MKCL & SNT College Ramtek	14-Dec-2019 1	160
Certificate Courses on Journalism, Personality Development And Communication Skill, Spoken English, Competitive Exam & Personality Development	15-Nov-2022 42	110
One Day Workshop On ICT Tools In Teaching & Learning	12-Nov-2019 1	12
One Day Workshop on IQAC initiative in Institute	24-Sep-2019 1	12
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Library	Book Purchase ICSSR Mumbai	ICSSR Mumbai	2019 2019	25000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. International Level Exultance Award Certificate campaign program was carried under which we organised Online Covid19 National Awareness campaign This campaign

was started online through our college website from 25 April 2020 Onward. It was the great success of our efforts that 35000 (Thirty five thousand) participants involvement in the campaign and they received certificate online for MCQ pattern exam on Covid19. and vaccination. This MCQ on Covid19 vaccination information were updated time to time to aware people in this regards.

2. University Level Drama Competition On Lokshahicha Jagar (Inculcate constitutional and Democratic Values among masses) : our college organised university level drama competition in collaboration with NSS RTM Nagpur University, Nagpur in which huge response received from all over the university and our college received second prize in the competition. our student and all the artist were encouraged for social awareness. they performed in the publice places after the competition is done to aware people against corruption, casting vote and for democratic values.

3. Campus Selection Drive by ICICI Bank Nagpur: Our college invited many industries and reliable employers for campus selection of our students. ICICI bank of Nagpur called campus interview in the college and some student got selected for the employment.

4. Felicitation Of (200) Students having Top ranked In Education, Sports, Cultural Etc. & Competition Awareness Day Program: Since last few years, our college felicitating top ranked student belong to academics , sport, culture and various field to encouraged then. District reporters Association and important organisation get part in this function as organised and also support to the activity in the student interest.

5. Blood Donation & Free Health Checkup Camp: social service is one of the best practice of our college. we serve for the society through our best.. number of students and staff participate in this activity in which many student encouraged for social work and blood donation in the national interest.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Computer Literacy Awareness Program	The program was plane and successfully executed.
MOU with Various institutions and industry	The program was plane and successfully executed.
Vanrai Bandhara (Kolhapuri Dam) & multipul awareness program under NSS Camp.	The program was plane and successfully executed.
Bio Diversity & Wetlands (Jaiva Vividhata & Panthala Jaga)	The program was plane and successfully executed.
golden Jubilee Annual Function, Cultural Sport Day Of The College	The program was plane and successfully executed.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	06-Jul-2021
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	A Management Information System (MIS) is important role in education today in 21st century. It's a central data repository capable for gathering organising and storing student data and processing and analysing it. Initially, the primary purpose and use of management information systems (MIS) were to make institute office activities more efficient. MIS provides administrators and teachers with the information they need for effective planning, policy development, and evaluation. Our college have well equipped MIS system which manage student admission, library work, administrative works and other purposes related to the student and teachers. There is cloud basis software program in the administrative office and library as well, due to which administrator can monitor each activity of the college from their place. Communication with students for administrative and educational purpose is become smooth due to MIS in the difficult time. It has monitors the performance of education programs run by the institute and manages the distribution and allocation of educational resources through college website. It manages, plans, and strategize to implement work processes to execute the education system smoothly. Of course, in the field of education, MIS has specific roles to help an educational institution to grow

and tt is applied in the college effectively. The library is fully automatic. There is central surveillance system with wellequipped cameras for monitoring entire premises, classrooms, office, playground and other. This surveillance system is attached with internet hence student activity, teachers programs and other, get captured for official purposed. In our institution, MIS is used for online data submission regarding academic and administrative information to the portal of Director of Higher Education, Pune and Joint Director of Higher Education Nagpur and Rastrasant Tudkdoji Maharaj Nagpur University Nagpur. According to our college the following are some of the justifications for having an MIS system. • Decision makers need information to make effective decisions. Management Information Systems (MIS) make this possible. MIS systems facilitate communication within and outside the organization, employees within the organization are able to access the required information easily for everyday activity. It provides staffing and academic information to the students and government. Institutional information like programmes run in the college, students status, available facilities, concession in fees, GOI and other scholarships, income and expenditure on salary and non salary during the financial year and NAAC status. Most of the things on the screen under few clicks.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of any academic programme is designed by the RTM Nagpur University. The colleges are not free to design, revise or upgrade of the academic syllabus as the syllabus designed is the prerogative of the University. The College established in 1967 in socio-economic backward area and providing education of Arts & Commerce since then successfully. Most of the student studding in the college belongs to farmer's community, rural area, and poor family. Majority students prefer work for family income during college time. In this circumstances we need to plan on the basis of student ground realities. At the beginning of academic session, college prepares academic

calendar to decide the direction and expected outcome of the year. College works are distributed among necessary committees for best result in each field. In the first meeting all the staff member gives their inputs regarding better performance for the upcoming year and also gives negative remarks on earlier session. The college committee decides the solution all together through democratic way in the meeting and all the staff member fellow the directions of common design. The College works on different aspect for multitasking development of student as per their need and expectation. A) For academic aspects, teachers refer to the standard books and other resources for effective implementation of curriculum. There is standard practices such as student orientation in the beginning, syllabus teaching, evaluation regularly, class test, surprise test before the university exam, seminar, assignment work gives to the students and take review and their presentation time to time. The use of other teaching methods such as Group Discussion (GD), Demonstrations, Debates, Power Point Presentations (PPT), Field Visits, educational tours, assignments are used for effective teaching and better curriculum implementation. Based on semester wise result analysis of every course corrective measures, bridge courses and remedial lectures are also conducted for weaker students. Academic review and feedback of the students is taken periodically by the mentor committee. For other purposes Concerned committees conduct regular meetings to review the difficulties faced by students and teachers as well. College also focus on the sport & cultural activities. Students avail scholarship, freeship, EBC etc. important government facilities, bus concession etc. The college have nice fully automatize student friendly library and good number of books, journals, reading room etc. B). To fulfill private skillful opportunity college have established linkages with different organizations, institutions for collaborative activities, competitive exams, computer training, job placement interviews and different training program. The different departments organized various seminars, guest lecture and workshop time to time. The institution has to organize extra-curricular and social activities like Annual Gathering for the overall personality development workshop, Birth and Death Anniversaries of great leaders, rallies for awareness of various social issues, Blood Donation, Tree plantation, Awareness Rallies., Elocution, Debate, question Quiz, Drama Competition etc. Courses like Value Education, Women Studies, and Personality Development are incorporated in the curriculum for the holistic development of all the learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Journalism	Nil	15/11/2019	42	employment through Journalism	To develop internal quality of students and get them opportunity of employment.
personality development and communication skill	Nil	15/11/2019	42	focus on personality development and communication skill	To develop internal quality of students and get them opportunity of employment.

| Spoken English | Nil | 15/11/2019 | 42 | focus on employability and | To develop internal quality of students and get them opportunity of employment. |
| Competitive exam personality development | Nil | 15/11/2019 | 42 | Competitive exam personality development | To develop internal quality of students and get them opportunity of employment. |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from four stakeholders. The feedback from students is taken through the Student Satisfaction Survey and other feedback from the other stakeholders is taken through specifically designed by feedback committee under the guidance of the IQAC. The Student Satisfaction Survey and other feedback has been taken offline. These feedback forms are collected and analyzed by the feedback committee and a concern graphical report is prepared them and submitted to the IQAC. On the basis of such report, the IQAC called a meeting to discuss and to go through these reports and give suggestions for action to be taken. The Principal and the IQAC chalk out the action to be taken on relevant points highlighted in the said reports in the meeting democratic way. Utilization of feedback: Student feedback is considered for overall class development and in providing optimum student support services. Teacher feedback about the curriculum and overall performance is duly considered for plan of action regarding teaching and other activities, Bridge/Certificate Courses for better delivery of curriculum. Alumni feedback gives important impetus regarding development of student facilities and future vision of the students. The Parent feedback is important to improve curriculum delivery student discipline, important, facilities, sports, cultural and co-curricular activities, examination system etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	360	266	266
BA	Arts	460	374	374
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	639	Nill	9	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

14	10	8	1	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a powerful personal development and empowerment tool. It is an effective way of helping students for progress in their careers A mentor is a guide who can help the mentee to find the right direction and who can help them to develop solutions to career issues and difficult situation. Mentoring provides the mentee with an opportunity to think about career options and progress. Goals and Objectives Help identify career paths for students and support students and personal growth. Provide an opportunity for students to learn and practice professional networking skills. Equip students with the understanding and tools to make ethical and informed decisions. Shape students into confident graduates with excellent leadership, communication, critical thinking, professionalism and other skills important to the transition to the world of work. Help students identify and pursue opportunities for employment related to their degrees. We have established mentor system and specific mentor committee. All the teachers are mentor and student divide under specific ratio. There is a pattern to collect specific information from the students. In the beginning of the session. The mentors call meetings of assigned mentees to give brief about the college and basic facilities, important committees and collect necessary information to understanding their issues. The problem of teaching subject deal through subject teachers time to time. The mentors collect information of mentees as Personal details, Academic Details, Achievement/Award, Medical/health issue, student interest, SWOC analysis etc. After interaction is done, all the mentor discuss the issues in the meeting with principals and other staff for solution if needed. Apart from that the mentors provides guidance for student Scholastic issues, Psychological issues and Development of personality. Students are advised to keep a balance between academics and personal responsibilities. The mentors also conducted personal meeting with their respective mentees and provided necessary guidance. The second interaction is planned by the respective mentor and mentees, in the month of February for taking review of progress and understanding their issues. They provides psychological support to the students also helps in improving their communication and personal skills

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
639	10	1:64

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sangeeta Gokulchand Takkamore	Principal	Rajya Stariy Vaicharik Abhivadan prashnottari Spardha Pariksha, (State level QUIZ competition) By Dr. Babasaheb Ambedkar national Association of engineers
2019	Mr. Sunil	Assistant	Rajya Stariy

	Chudaman Kathane	Professor	Vaicharik Abhivadan Prashnottari Spardha Pariksha, (State level QUIZ competition) By Dr. Babasaheb Ambedkar national Association of engineers
2019	Mr. Naresh Devrao Ambilkar	Assistant Professor	Nominated as State member Of Maharashtra State Anti- Superstition Society, Maharashtra
Nill	Mr. Naresh Devrao Ambilkar	Assistant Professor	Nominated Director as Public Library Bhandara
		View File	

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	Semester	30/04/2020	24/11/2020
BA	Arts	Semester	30/04/2020	23/11/2020
		View File		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Good result is the primary objective of the every teacher and the teachers are committed to its duty. We evaluate the students periodically based on their aptitude and abilities. After finishing one unit or topic, teacher take an objective and subjective question answer exam to evaluate their understanding about the concerned topic. Every semester we conduct probable two unit tests on the respective curriculum. The unit tests are designed carefully to evaluate the students and evaluate their knowledge skills about the topics taught. We evaluate students based on the given home assignment,. Periodically we arrange classroom seminars which help them to get confidence which in turn removes the fear of facing a big audience. For continuous internal evaluation regular objective and subjective tests were also planned in some departments. The questions are so designed to test the understanding, applicability and thinking ability of the student. Apart from this, the principal of the college give surprise visit to the classroom to evaluate teaches performance. Principal received feedback time to time from students directly and discuss the issues in the meeting if necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, the college published it academic calendar in the prospects and also on college website before begging of the session. The calendar prepare in the month of May with all inputs receive from concern committees and

departments of college and their activities. All the departments are requested to submit the details of organizing various extra-curricular and co-curricular activities like Seminars, Guest Lectures schedule, Education and Excursion tours, college gathering in which various competitions are organized, celebrations of days, celebration of birth anniversaries of national heroes and other activities including students' association activities to the IQAC office. All the departments are suggested to conduct Test Exams at the end of every semester based on university exam pattern. It has complete detail regarding annual academic routine, regular functions, important dates and programs, extension activities, vacations and university exams schedules, college unit test, etc. The academic calendar give direction to the all the teaching and nonteaching staff for his ideal working schedule and task assign to them. Academic calendar enable different departments to conduct various extracurricular and co-curricular activities. It serves the purpose of a bench mark to be achieved by the college and is one of the Institutional Best Practices.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sntcollegeramtek.com/student-performance-learning-outcomes/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
02	BCom	Commerce	73	73	100
01	BA	Arts	38	38	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sntcollegeramtek.com/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	90	Shri. Narendra Tidke Arts Commerce College Ramtek	0.05	0.05
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

One days seminar on Intellectual Property Right.	Dept. of Commerce	13/03/2020
One Day Workshop on ICT Tools in Teaching learning.	Dept. Of Pol. Sci	12/11/2019
One Day workshop on Research Paper writing and Methodology	Dept. of Economics, Sociology Political Science	17/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
First Prize Intercollegiate Allocation Competition	S.N.T. College Ramtek	Vidarbha Sahitysangh Nagpur SNT Colege Ramtek	27/01/2020	Student
Second Prize Lokshahicha Jagar (Awareness of democratic values) Drama Competition	Punam Ramteke 17 others	NSS RTM Nagpur Uni. Nagpur, Sub Divisional Office Ramtek SNT College Ramtek	18/10/2019	Student
First Prize Regional Award for Eloquence Competition	Punam Ramteke	Yashwantrao Chauhan Pratisthan Mumbai, nav Maharashtra abhiyan Mumbai Yugandhar Edu. Soc. Tirpude Social Work College Nagpur	08/09/2019	Student
First Prize Intercollegiate Allocation Competition	Laxmi Suresh Damahe	Vidarbha Sahitysangh Nagpur SNT Colege Ramtek	27/01/2020	Student
Appreciation Award	Dr. Sangeeta Gokulchand Takkamore 29 Feb. 2020	Rajya Stariy Vaicharik Abhivadan prashnottari Spardha Pariksha, (State level QUIZ competition) By Dr. Babasaheb Ambedkar national Association of engineers	29/02/2020	Teachers
Appreciation Award	Mr. Sunil Chudaman Kathane 29 Feb.	Rajya Stariy Vaicharik Abhivadan	29/02/2020	Teachers

Award	Name	Title	Date	Category
	2020	Prashnottari Spardha Pariksha, (State level QUIZ competition) By Dr. Babasaheb Ambedkar national Association of engineers		
Appreciation Award	Mr. Sunil Chudaman Kathane	Hastakshar Spardha	29/02/2020	Teachers
Appreciation Award	Mr. Naresh Devrao Ambilkar	Nominated as State member Of Maharashtra State Anti-Superstition Society, Maharashtra	12/09/2019	Teachers
Appreciation Award	Mr. Naresh Devrao Ambilkar	Nominated Director as Public Library Bhandara	24/10/2019	Teachers
		[View File]		

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	6.9
International	Commerce	1	7.6
International	Marathi	1	6.6
International	Economics	1	6.2
		[View File]	

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	2
Political Science Marahi	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	21	1	1
Presented papers	Nill	2	2	5
Presented papers	Nill	4	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Quiz Competition Guest lecture on occasion of World Population day	BARTI Pune LLLED, NSS, NCC of SNT College Ramtek	12	150
Blood Donation Free health Checkup Camp	Govt. Rural Hospital, ranmtek Women Study Center NSS, Unit SNT College Ramtek	17	215
Voter Awareness	NSS Dept of Pol.	6	70

Program	Sci. panchayat samite Rantek			
Swachha Bharat Abhiyan	NCC NSS Nagar Parishad Ramtek		17	325
Build Bandhara Nandapuri	NSS Gram Panchayat nandapuri The- Ramtek jointly		5	55
Plastic Free Campaign	NSS Panchayat Samiti Ramtek Jointly		12	215
Tree Plantation	NCC NSS Jointly		8	100
Road Safty rally	Jan Akrosh Asso. Nagpur NSS, LLL ED SNT college Nagpur		12	275
Constitution Day Awareness Program	NSS Dept. of Pol. Sci. Barti nagpur		6	150
Constitutional Exam (MCQ) Institution Level	NSS Dept. of Pol. Sci. SNT college Nagpur		5	70
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
University Level Drama Competition	Second Prize in University Level Drama Competition	Maharashtra Govt., NSS, Narendra Tidke Arts and Commerce College, Ramtek	18
AIDS/ Sickle Cell Awareness/ Red Ribin	Local Level Certificate memento	Sub Dist. Govt. Rural Hospital Ramtek	200
Vanrai Bandhara (Kolhapuri Dam)/ Garden/ Road cleaning	Local Level Certificate memento	Gram Panchayat Nandapuri Jilha Parishad Member Nagardhan	55
Rally for Cleanliness and Plastic free Campaign	Local Level Certificate	Panchayat Samiti Ramtek	300
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Yoga Day	KITs College Ramtek NSS, NCC Unit SNT College Ramtek	Campaign	18	70

Skill Development Program	Yuva Parivartan Sanstha, Mumbai SNT College Ramtek	Guest lecture	10	300
World population Day	Dr. Babasaheb Ambedkar Reserch Training (BARTI) Pune SNT College Ramtek	Guest Lecture	10	270
Computer Literacy Training	MKCL Ramtek SNT College Ramtek	Training Guidance	16	160
Blood Donation Free health Checkup Camp	Govt. Rural Hispital, ranmtek Women Study Center NSS, Unit SNT College Ramtek	Blood Donation Free health Checkup	18	160
Plastic Free Town	Panchayat Samiti Ramtek b NSS, NCC Unit SNT College Ramtek	Awareness rally	18	300
University Level Natya (Stage play) Competition	NSS, RTM Nag. Uni. Nagpur, Sub. Div. Office Ramtek SNT College Ramtek	Drama Competition Guest Lecture on Democratic Value	130	400
Road Safety Rally	Jan Akrosh Asso. Nagpur NCC, NSS, Unit SNT College Ramtek	Guest Lecture Rally	18	260
Competition Exam Guidance	Arjun Academi kardhav SNT College Ramtek	Guest Lecture	12	350
AIDS Awareness	Govt. Rural Hispital, ranmtek Women Study Center NSS, Unit SNT College Ramtek	Guest lecture	8	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop on Indian Government	80	SELF financial	1

Politics at M. G. Arts Com. College Parseoni by Dr. Shrikant Bhowate			
Workshop on importance of commerce Education at M. G. Arts Com. College Parseoni by Mr. Amrish Thakre	70	SELF financial	1
Guest Lecture on Nat Samrat Drama at M. G. Arts Com. College Parseoni By Mr. Naresh Ambilkar	55	SELF financial	1
Workshop on Competitive Exams at S M. G. Arts Com. College Parseoni by Sunil Kathane	120	SELF financial	1
Workshop on Sport Activities and Students at S. N. T. College Ramtek by Dr. Sudhir Kahate	48	SELF financial	1
Lecture on Historical Study in futur at S. N. T. College Ramtek by Dr. Kashinath Manmode	120	SELF financial	1
One day Workshop on IQAC at S. N. T. College Ramtek by Dr. Pramod Ghorade	16	SELF financial	1
Workshop on - Forest Product processing Project	40	SNT College Ramtek	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Financial Analysis of Financial	Tarantaran Bank Ramtek	Nill	Nill	07

| Internship | Training of Hotel Cooking Catering | Raj Pales Hotel Industry at Ranmtek | 10/01/2020 | 18/01/2020 | 05 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maharashtra Center for Entrepreneurship Department (MCED) Nagpur	30/09/2019	Entrepreneurship Development	35
Mahatma Gandhi Arts, Commerce College Parseoni, Dist- Nagpur	Nill	Faculty Exchange Program	500
Eco- Bio Herb Pvt. Ltd. Balaji Bio Remedies Ramtek	Nill	Training farm Product Skill Development	10
Mahindra Skill Training and Development Pvt. Ltd. Ramtek	Nill	Industry Relevant Skill Training to Start their own Setup/ Livelihood	43
UDAN Computer Skill Academy Ramtek.	Nill	Providing fundamental knowledge of computer hardware, software to become computer literate	11

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
246000	246050

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added

Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Lib. Man	Partially	Lib. Cloud (2.01)	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12976	1128369	94	15975	13070	1144344
Reference Books	1492	822185	1	1500	1493	823685
e-Books	Nill	Nill	2	Nill	2	Nill
Journals	Nill	Nill	5	4576	5	4576
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	22817	2888071	125	25000	22942	2913071
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(specify)	8349	937516	30	7525	8379	945041

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	12	5	2	2	1	5	0	2	1
Added	8	7	0	2	0	0	0	0	1
Total	20	12	2	4	1	5	0	2	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer	https://sntcollegeramtek.com/category/publication/
Laptop	https://sntcollegeramtek.com/category/publication/
OBS Software	https://sntcollegeramtek.com/category/publication/
Personal Smart Phone	https://sntcollegeramtek.com/category/publication/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	Nill	216000	216176

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are committee constituted for each activity, its coordination, maintenance and to take care of the same. The functions of each section run under the control of concern committee. The concern committee head report the principal regarding its activity, works and also budget etc. The College discuss the things and recommendations of concern head in the meeting and college framed policies in this regard time to time. The use the grants received by the institution as per the requirements in the interest of students. Every committee has instruction to run the program under concern committee and its program reflect under the academic calendar every year.

principal take care of the program implementation and changes if required. Regarding academic, sport, library and various units, committees, the college issued notices to students on all possible way for concern activity. The Institution ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding meetings of various committees constituted for this purpose and using the grants received by the institution as per the requirements in the interest of students. • The calibration, repairing and maintenance of sophisticated laboratory equipment are done by the technicians of related owner enterprises. • Computerized stock entries are updated annually. Library: • The requirement and list of books is obtained from the concerned department's HoDs. The finalized list is duly approved by the Principal. The Library Advisory Committee meets periodically to review the needs of the library. • To ensure return of books, 'no dues. • The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out and resolved by the library committee. Computers: • Computer maintenance through AMC is done regularly by the institution staff and non-repairable systems are disposed off. Software and Hardware are periodically reviewed and upgraded as per requirement. • The ICT related systems are maintained with AMC of the corresponding service provider. • The AMC of CMS Software is made with Master Software Agency, Nagpur. Classrooms: • The Executive Management Body takes all decision related maintenance and upkeep of infrastructure. At the departmental level, • The institution development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. • Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. • The maintenance and the cleaning of the classrooms and the laboratories are done by institution peons and daily wages employee. • There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure. Sports Facilities: • The Institution has its own sports ground that is maintained regularly with the help of ground staff of the institution. Committee head of Physical Education arranges various sports events at college and university level.

https://sntcollegeramtek.com/physical-academic-support-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	GOI	558	1732651
b)International	0	Nill	0
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	21/11/2019	76	KITs College Ramtek NSS, NCC

			Unit SNT College Ramtek
Seminar on Computer Literacy program for Students	12/08/2019	18	MKCL Ramtek SNT College Ramtek
Workshop on Ideal administrative process and online working System.	Nill	20	SNT college Nagpur
Workshop on Computer application in teaching Methodology.	18/01/2020	16	SNT college Nagpur
workshop on Research Paper writing and Methodology	17/02/2020	15	SNT college Nagpur
One Day Workshop on ICT Tools in Teaching learning	12/11/2019	12	SNT college Nagpur
Constitution Day Program	21/06/2019	118	SNT college Nagpur
Seminar on Competitive Exam	21/09/2019	118	SNT college Nagpur
Annual Day Function, Sport Cultural	05/09/2019	100	SNT college Nagpur
Remedial Coaching	10/09/2019	125	SNT college Nagpur
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competition Exam Guidance Center	30	15	Nill	Nill
2019	One Day Seminar on Competitive Exam	158	158	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Bank, Nagpur	45	5	00	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	SNT College Ramtek	Nill	DNC, YCMOU, Govt. College of Social Science Nagpur, University Campus, raisoni College, Smt. Binzhani College, Nagpur	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	6

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
9	University level, institution Level	500

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Thai Boxing	National	1	Nill	Nill	Trinkal Latkar
Nill	Thai Boxing	National	1	Nill	Nill	Sejal Raut
Nill	Thai Boxing	National	1	Nill	Nill	Roshan Janbandhu
Nill	Thai Boxing	National	1	Nill	Nill	Mahesh sangode
Nill	Ushu	National	1	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the college is one of the best practice of the college which produced various representative in the various villages and government bodies. The student council is formed under the aegis of University Students Council of R. T. M. Nagpur University, Nagpur. The institution forms Student Council as per the guidelines of the university in accordance with the Maharashtra Public University Act, 2016. It undertakes to ensure functions and duties of the Student Council notified in the Maharashtra Public University Act, 2016. However, during last five years only once the election took place on the university level in the session 2016-17 all over Maharashtra. But college carried the selection procedure of students every year on college level for various purposes, college activity and their participating in the college committees. We have policy to elect the student on the basis of merit and extea ordinary activities to avoid bad in the election. Student council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of college. Developing a spirit of co-operation between student council and teachers has benefits for the both. Presence of an active Student Council and representation of students on academic and administrative bodies/committees of the institution. Student Council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work with the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students Teaching faculty 3. Coordination in conducting special events. 4. Coordination in organizing Cultural events 5. Coordination in organizing Sports Games for the students 6. Coordination in arranging Industrial Visits for the students 7. Coordination in inviting the external guest speakers and organizing the Seminars Workshops. 8. Students are also part of administration of the institution and IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Important Meetings were took places with alumni association regarding student facilities and support program. Alumni association registration is in the process but still they are so active and get part in the college program regularly also encourage regular student. They help college administration to maintain discipline. The alumni meet has always been a memorable get together between alumni and the teachers of the college wherein glorious moments were relived and valuable ideas were shared between alumni and the current students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in decentralized governance and Participative management. Teaching and non-teaching staff members share the administrative responsibility of the institution and contribute in smooth working of administrative machinery. Operational autonomy is given to all the committees of the institution. One: The college have one central power system as College Development Committee (CDC) constituted with representatives of employers, teachers, non-teaching staff, students, alumni and important stakeholders, . Principal is the Member Secretary of CDC and Chairperson of the IQAC. The CDC has the power to approve or disapprove the budget prepared by institution. The committee discusses on the issues like purchasing, maintenance, various expenses on development, etc. The committee took decisions regarding infrastructure, purchasing different equipment/ apparatus for laboratories, ICT provisions, etc. All the decisions are taken with the consent of the members of CDC. Along with IQAC and CDC there are various committees in the institution to give justice to every responsibility. Each committee is headed by a chairperson and other faculties/students as members. This process maintains the balance among all the stakeholders and provides participative management to all. Two:The IQAC is at the centre of all activities of the institution and acts as a catalyst between principal and the departments on the one hand and also between the management and the departments along with the various cells on the other. The IQAC constitute with the representative of important stakeholders of the institute. So far as participative management, it works on democratic way for each activity and design making process. The members of IQAC provide the institutional vision and mission and empowered to suggest administrative and developmental policies for quality assurance in academic and organizational frame work. There are number of committee for different work, Such as Admission Committee , Examination Committee , Cultural Committee , SRC Committee, Library Advisory Committee , Parents Teachers committee, AntiRagging Committee , discipline committee, Alumni committee etc. All committees constituted with more than 3-5 members along with one head, one convener and some members. Everyone has choice to work in different committees according to their own interest and has also choice to leave the committee of his own. Students and alumni are also part of the different committees as representative of his community. All the stakeholders have right to take interest and participate also give suggestions to any committee interest in the common meeting. This way all the stakeholders participate in the entire college program and activities smoothly with participative management. This brings all staff members perception on various committees/ cells and in many activities and events of

the college it reflects on future leadership for committee members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**Admission process of the college is fully transparent and according to norms laid down by the affiliating university and Govt. guideline. Students are given fair chances for admission and desire subject in the college. Government scholarship and other financial aids, hostel facilities are available to all the eligible student. Some economic weaker students are given fully or partly concession in the admission as well as in other facilities.**
Industry Interaction / Collaboration	**Ramtek Town and nearest City is limited in the scope of industrialization and hence the opportunities in this sphere are numerically lesser in comparison to other cities. Social sciences and commerce department has limited scope for placement in the nearest industries. Educational/Excursion and Study Tours are organized for industry visits and interaction. College has signed MoU with some colleges and jobbased institutions through which the students get prepared for competition and employment. College is trying its best efforts in getting the direct collaboration with industry by overcoming all sorts of odds.**
Human Resource Management	**Proper Human Resource Management is the key of institution development at the same time utilization of human resource in the specific direction is skill of ideal authority. The Management chooses the best of candidates for the teaching posts while recruiting them. The norms and guidelines formulated by Government rules, UGC regulations and management standards are followed for the appointment of teaching and nonteaching staff. The PBAS Review Committee headed by the Principal and the Self Appraisal System together enable the management to identify the best performing teachers. Senior faculty members and**

	the Best Performers are accordingly given charge of responsible and important academic functions like coordinating and conducting Add on, Certificate Courses and of heading the different special cells in the college. The Institution also encourages its teachers to attend capacity building training programmes for enhancing their academic expertise.
Library, ICT and Physical Infrastructure / Instrumentation	The college have fully automated cloud base library and it has good number of resource available with expert librarian. Every year library purchase minimum book according required and to upgrade. A Library advisory committee along with librarian and IQAC coordinator interacts regularly to discuss policy to Improve library Facility and equipment. Todays education is become more interactive due to ICT tools in the teaching. There are numbers of effective teaching tools under ICT emerging day by day with technology. Every teachers are encouraged to adopted ICT based teaching learning methodology through training and workshop. Physical infrastructure developing with the vision of modern education system with available budget. The college have important basic infrastructure with minimum ICT equipment's for special lectures and programs. During the pandemic, WhatsApp group of all most of the students are formed to communicate with them and ICT teaching were implemented in the student interest.
Curriculum Development	The curriculum design and its revision is the absolute power of the university. College design his academic calendar according to university directions. Preparation of Annual Academic Calendar by each department and the same translated as the Annual Academic Calendar of the college by Principal in coordination with IQAC. Preparation of Annual Teaching Plan by all teachers, maintenance of daily dairy and submission of Course Completion Certificate at the end of academic year. Alignment of curriculum dissemination with course objectives and program objectives
Teaching and Learning	Learning is made student centric and IT enabled infrastructure provided to teachers to make teaching learning more

	effective. Student centric strategies adopted by teachers to develop skills like interactive learning, collaborative learning and independent learning. Critical thinking nurtured in students to transform them into lifelong innovators through Brain Activity, Group Discussions, Problem Solving, Role Play, Paper Presentation, Class Seminars, Question –Answer sessions etc. Providing a wide scope for evoking the creative skills of students through wall papers, college magazine, Newsletter and other cultural and sports activities.
Examination and Evaluation	Final Examination and evaluation carried by the affiliating university. Continuous internal evaluation process adopted by each department, where in different evaluative methods like Unit Tests, Student presentations, assignments, problem solving, quiz, MCQs etc. are taken regularly in each semester in each subject to prepare and assess the performance of students. Exception to the above during the pandemic situation college have conduct University exam at the college and entire exam related work such as paper Setting, paper moderation, paper valuation preparation of Result is done by the College staff.
Research and Development	Scientific temper of students encouraged through multifarious activities like Science Quizzes, Seminars, Research Projects, The college have enough facilities for research. There are four doctorate teachers who motivates all the other staff members for research activities. All the staff members participate in research work like publishing research papers, and research projects. Concern committee of the College organized workshop for creating research based atmosphere. One member is completed his research project successfully and another members are on the path of research project and doctoral research

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College Development Committee (CDC) has the key role for the better future of the institution and IQAC carried and design the program for the same. The Academic planning is done by

	the IQAC with all the Departments and Principal of College. The IQAC chalked out program based on the Annual Program Plans prepared by individual departments. The infrastructure and other resources are developed keeping in mind the need of the students, the requirement of curriculum disbursement as prescribed by UGC and affiliating bodies from time to time. Focus of planning and development is maintained to align itself with the parameters that are laid down by NAAC. IQAC plays an important and vital role in both the administrative and academic planning and development of the institution the
Administration	Entire college administration is based on ICT. Important CMS software enable for all administrative work with cloud based software system. Student traction for various activities such as scholarships, free ship etc. is student friendly and online for their safety. Students are informed college activities through website and SMS system online along with traditional Notice board system whenever it is required. There is a biometric attendance system for the staff and the record of the leaves and attendance is maintained electrically. The accounting of the office administration is also based on software program. Government communication for various activities is carried through email and online report submission is adopted. Exam related communication with university is also online since last some years. College staff have facility to communicate with administration through email and
Finance and Accounts	The college had administrative software in the recent past and now it is terraform into cloud based. The financial contents consisting of receipts of funds, projects, staff salary and all other types of purchases and payment of various utility bills and taxes are maintained by CMS in digital form. Maintenance of the institution accounts through Master Software Programme. Reception of salary is decided by Govt. through HRMS portal.
Student Admission and Support	Students admission process is completely online. The college maintaining students' database through 'Master Software Programme online.

	Implemented online CBCS semester information system for UG courses. Details of students enrolled and students availing scholarships through online government portal.
Examination	The university is yet to implement E-Platforms for regular examination. However university adopted partly online exam works for issue question paper. The College has separate Examination room equipped with ICT tools for necessary works. All the required equipment's such as computer printer, Zerox, internet etc. are permanently installed in Examination room.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Mr. Swapnil Managhe	Drafting and filling AQAR as per new NAAC guidelines	Smt. Binzani Mahila Mahavidhyalay Nagpur	1500
2019	Mr. Nitin Ghamandi	Drafting and filling AQAR as per new NAAC guidelines	Smt. Binzani Mahila Mahavidhyalay Nagpur	1500
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Interaction with student and understanding student psychology on the window	09/09/2019	Nill	3	6
2019	Seminar on Computer	Seminar on Computer	12/08/2019	12/08/2019	12	6

	Literacy program	Literacy program				
2020	One day workshop on Research Methodology	Nill	17/02/2020	17/02/2020	15	Nill
2020	Workshop on Ideal administrative process and online working System.	Ideal administrative process and online working System.	19/09/2019	19/09/2019	14	6
2020	Workshop on Computer application in teaching Methodology.	Nill	Nill	18/01/2020	16	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Political Science (Dr. Shrikant Bhowate)	1	19/08/2019	30/08/2019	12
Refresher Course in Marathi (Mr. Naresh Ambilkar))	1	06/01/2020	18/01/2020	12
Faculty development Program (Dr. Shrikant Bhowate) (Online Classes Co-creating MOOK)	1	20/04/2020	06/05/2020	17
Faculty development Program (Mr. Amrish Thakre) (Online Classes	1	07/05/2020	24/05/2020	17

Co-creating MOOK)				
Faculty development Program (Mr. Swapnil Managhe (Online Classes Co-creating MOOK)	1	07/05/2020	24/05/2020	17
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF , DCPS , Group Insurance , Medical Reimbursement , Accidental Insurance, GSLIS, GIS, Leave Travel Concession, Secondary Teachers Concession, GPF, , All facilities recommended by Govt.	GPF , DCPS , Group Insurance , Medical Reimbursement , Accidental Insurance, GSLIS, GIS, Leave Travel Concession, Secondary Teachers Concession, GPF, , All facilities recommended by Govt.	Financial Assistance to poor students in fees , Government scholarship for lower income group , GOI Scholarship , Other Scholarship , EBC , Free ship , Material help , Counselling Guidance , Canteen Facility , Medical aid facilities in nearby hospital, Hostel facility, PH Scholarship, Merit Scholarship, Minority Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is a regular practice of the institute. In the beginning of every academic year the principal organises CDC meeting where the detailed budget is presented, discussed and sanctioned by all the CDC members. The work done by a clerk is checked by senior clerk and after it is checked by the Principal of the institute. Recently, the internal audit is done by Sumit Heda of S.V.K. company Nagpur who is appointed as an auditing agency by management of the college Gondia education society. External audit is done by A.O. of joint director office A.G.Office Nagpur.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1. Sub . Divisional Officer Ramtek (5000/-), 2) Vidarbha Sahity Sangha Nagpur (6601/-)	11601	Cash Prizes of Drama Competition and Eloquence competition respectively
[View File](#)		

6.4.3 – Total corpus fund generated				
No Data Entered/Not Applicable !!!				

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Expert Committee other University	Yes	IQAC
Administrative	Yes	Expert Committee other University	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parents – teachers association of the college had conducted parents teachers meet every year. The following three activities were conducted: •Making parents aware about facilities provided by the college for the students • Taking suggestions from the parents about development of the college •Counseling of parents about career opportunities about their wards.

6.5.3 – Development programmes for support staff (at least three)

College have organized following development program for its support staff. 1) A one day ICT on Information Technology Applications for administrative work (Seminar on Computer Literacy program) was organized by IT Cell of the college to acquaint participants with emerging ICT skills and knowledge to the administrative users. 2) Ideal administrative process and online working System. 3). Interaction with student and understanding student psychology on counter. Series of HR lectures were planned in the month of April for the Non-Teaching Staff but could not be held due to be closure of the Institution in the wake of the Pandemic situation of Covid-19.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Smart room for advance teaching learning ICT infrastructure in the college. 2. Fully Automated library and online OPEC system. 3. Effective Feedback Strong mentoring system. 4. student friendly Dynamic college informative Website 5. Publication of research paper and Peer reviewed Journal - Arthvishva 6. Full Automatic Library and Reading Room for Teachers and Students. 7. Organizing FDP for capability enhancement.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
On the Occasion of world Population Day Quiz Competition program on the education for empowerment by BARTI Pune	11/07/2019	11/07/2019	1203	25
AIDS awareness Program on the occasion of world AIDS Day	01/12/2019	01/12/2019	52	6
Balika Din Celebration on ocation of Savitribai Phule Jayanti	03/01/2020	03/01/2020	97	32
Vidharbha Level Speech Competition on Female Security law & Safety	27/01/2020	27/01/2020	89	20
Guest Lecture on Legal Rights on the occasion of world women's day	08/03/2020	08/03/2020	123	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A. A. Environmental Awareness campaign carried in the college for students and staff. B. All the lights replaced with CFL and LED to reduce power consumptions. C. Strict rules follows for other electricity instruments for minimum consumption and use if only necessary D. most of the class room and office are sufficient sun light for working. E. Some Solar Light installed in the campus. F. Water conservation Project is implement in the College Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill

Ramp/Rails		Yes			1	
Braille Software/facilities		No			Nill	
Rest Rooms		Yes			Nill	
Scribes for examination		Yes			Nill	
Special skill development for differently abled students		No			Nill	
Any other similar facility		No			Nill	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	1	1	02/10/2019	1	Plastic free campaign	Awareness of Civilians and students for Plastic free nation	170
Nill	1	1	21/01/2020	1	Tanaji Movie Screen to students	Creating awareness for national hero's and grow moral value among students for them	120
Nill	1	1	27/02/2020	1	Maarathi Bhasha (Language) Gaurav Din	For students Staff	87
Nill	1	1	14/03/2019	1	Visit at Old age Home in Mansur	Awareness among students for	80

Nill	1	1	25/04/2020	1	Covid Campaign	International level Exultance Award Certificate Online Covid-19 National Awareness	35000
Nill	1	1	13/08/2019	1	Construct Rural Vanrai Bhandhara Kolhapuri Dam/ farmer Dam	Awareness of Civilians and students for water conservation and water storage for animal/ farming	55
Nill	1	1	17/08/2019	1	Blood Donation and free health Checkup	Camp for Civilians and students	150
Nill	1	1	10/11/2019	1	Road Safety Campaign	Awareness of Civilians and students for Road Safety	69
				View File			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code Of Conduct For Students	26/01/2020	The Hand Book published by the College For discipline and established Moral Values among our students and staff and all stakeholders. It is published on website for all the stakeholders. It's a well-written Code

			of Conduct clarifies an institutional mission, values and principles, linking them with standards of professional conduct. The code articulates the values the institution wishes to foster in leaders and employees and, in doing so, defines desired behavior in the premises. The written Codes of Conduct can become benchmarks for individual and institutional performance. Link of Code of Conduct- https://sntcollegeramtek.com/sntc-code-of-conduct/
Code Of Conduct For Teachers	26/01/2020		Link of Code of Conduct- https://sntcollegeramtek.com/sntc-code-of-conduct/
Code Of Conduct For Library	26/01/2020		The Hand Book published by the College For discipline and established Moral Values among our students and staff and all stakeholders. It is published on website for all the stakeholders. It's a well-written Code of Conduct clarifies an institutional mission, values and principles, linking them with standards of professional conduct. The code articulates the values the institution wishes to foster in leaders and employees and, in doing so, defines desired behavior in the premises. The written Codes of Conduct can become benchmarks for individual and institutional performance. Link of Code of Conduct- https://sntcollegeramtek.com/sntc-code-of-conduct/
Code Of Conduct For Supporting Staff	26/01/2020		The Hand Book published by the College For discipline and

		established Moral Values among our students and staff and all stakeholders. It is published on website for all the stakeholders. It's a well-written Code of Conduct clarifies an institutional mission, values and principles, linking them with standards of professional conduct. The code articulates the values the institution wishes to foster in leaders and employees and, in doing so, defines desired behavior in the premises. The written Codes of Conduct can become benchmarks for individual and institutional performance. Link of Code of Conduct- https://sntcollegeramtek.com/sntc-code-of-conduct/
Code Of Conduct For Principal	26/01/2020	The Hand Book published by the College For discipline and established Moral Values among our students and staff and all stakeholders. It is published on website for all the stakeholders. It's a well-written Code of Conduct clarifies an institutional mission, values and principles, linking them with standards of professional conduct. The code articulates the values the institution wishes to foster in leaders and employees and, in doing so, defines desired behavior in the premises. The written Codes of Conduct can become benchmarks for individual and institutional performance. Link of Code of Conduct- https://sntcollegeramtek.com/sntc-code-of-conduct/

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Marathi Rajbhasaha Gaurav Din	27/02/2021	Nil	89
Covid-19 Awareness seminar	17/03/2020	Nil	80
Yoga Camp on the occasion of International Yoga Day	21/06/2019	Nil	76
Guest Lecture on Chattrapari Shahu Maharaj Jayanti Day	26/06/2019	Nil	82
Guest Lecture on Kavi Kulguru Kalidas Calibration Day	03/07/2019	Nil	77
Blood Donation and free health Checkup Camp for Civilians and students	17/08/2019	Nil	150
Self-governance program on occasion of Teachers Day	05/09/2019	Nil	110
Lokshahicha Jagar (Awareness of democratic values) Drama Competition	18/10/2019	Nil	400
Plastic free campaign, Awareness of Civilians and students for Plastic free nation	02/10/2019	Nil	170
University Level Drama Competition for Democratic Constitutional value	18/10/2019	Nil	400
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
College have carried number of program for eco-friendly program during the session in which some program are, 1. Plastic free campaign, with Civilians and students on 26 Jan. 2020. 2. Cleanliness drive conducted on 30 Nov. 2019 3. Bio-diversity wetland, environment awareness program on 08 Feb. 2020 4. Talk on Water (Jal Pe Charcha) program on 07/03/2020 5. Tree plantation. 6. One day Service camp for water conservation by NSS NCC Students 13 Aug. 2019 The College Also organized programs on use of bicycle day, Green Audit, rainwater harvesting, awareness on solar energy and also implement in college, reducing power consumption etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://sntcollegeramtek.com/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Motivating Parents for encouraging their daughters to pursue primary to higher education. It is very much importance in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. Our college is the oldest and was only institution serving for society without self-interest since last 50 years. Many people get opportunity of service on various level due to this institution. Today the institutes are becoming source of income for many institutionalist but our society is dedicated to needful and last person for his welfare. When there was no educational institute nearby the town and student were compiled to drop their education due to long distance, lack of transportation facility, poverty was also all over, our institute support those thousand people for their family strength. This institute played important role in their life. The college having NCC and NSS units since last many years. They produces many brave solders and social servants for the nation. We are proud to have part of this institute and to serve for the society who is dedicated to the vision of our punier of institution. The college has the biggest own land and nice playground, natural surrounded educational atmosphere, big library, and good infrastructure which attract students for education. As far as our Mission and Vision is concerned, college always try to implement the distinctiveness in the activity. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. Our college staff identify their talent and encourage them as per our mission statement, 'our aim is to bring the girl students into the main stream of higher education'. The main aim was to provide an opportunity to the rural students of this area especially the girl students to pursue the higher education for their development and progress of the family. We are proud to given an opportunity to our girl own students who become a principal and also a teachers in the institution along with other employees. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, LEARN and EARN scheme the girl student get a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness, responsiveness. This year our college students especially girl did remarkable work in the cultural and sport activity on state and university level. Our college provides an opportunity for those rural youth, especially for the economically underprivileged students from villages.

Provide the weblink of the institution

https://sntcollegeramtek.com/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

We are going to adopted new education policy very soon whether someone will show

there willingness or against the same. The world is undergoing rapid changes in the knowledge landscape. With various dramatic scientific and technological advances, such as the rise of big data, machine learning, and artificial intelligence, many unskilled jobs worldwide may be taken over by machines, while the need for a skilled workforce, particularly involving mathematics, computer science, and data science, in conjunction with multidisciplinary abilities across the sciences, social sciences, and humanities, will be increasingly in greater demand. In this scenario all the institute as bound to adopted modern technology as the part of their educational feature. Otherwise they will would kill them self. Our institution is following those modern path to survive on their level best. In the recent future we have plan to develop our specific areas for college development and we have our first special focus on research and another focus on the technological teaching techniques to reach students. Today we are going under the threat of Covid-19 and no one can say when we would recover from this issue. Our entire life and pattern is changed. Due to this. Many people was disinterested to adopted modern teaching technology are bound to follow the timeline with or without personal interest. In this circumstances we plan on different heads to work in the future for interest of the student. There are lot of issues on which the institution is need to work but we choose some possible things as fellow. Ramtek Ponds Fishing Scheme training, Leaf Development, Ph. D. registration, 4. Placement of Teachers, Garden Development, Indoor game facilities IT infrastructure Development, ICT base teachers training , NCC program, Women empowerment program, Short term program, FDP for Teacher Non-Teaching, Seminars of Departments, Covid-19 Pendamic Awareness program, Student Visits, University level NSS Camp, NCC Program, Village Adoption, MOU with institutions/industries, Soft Skill training for students, salute to all the National Heros, NCC officer training, Tree plantation, Student welfair fund, Alumina Registration, Wifi facility facilities for Students (50 mbps minimum), Reading room facility, Ground modification, All training program.. Done online, Question Bank preparation, Books research paper methodological training, Workshop on IQAC, Proposal for Minor/ major, Collaborative activity, Corporate social responsibility, google form preparations exam online Question bank, servey for vaccination, awewness faculty