

Shri. Narendra Tidke College of Arts & Commerce Ramtek

Date: 8 /July /2021

IQAC Meeting Notice (Session: 2021 - 22)

All the staff members are hereby informed that a meeting of IQAC is scheduled to be held on 14 July 2021 at 11.00 am in the Principal's chamber under the chairmanship of the Dr. Sangeeta Takkamore (Principal, S. N. T. College Ramtek) .

The agenda of the meeting is as follows.

- 1) Confirmation of Minutes of the last Meeting.
- 2) Review of the present situation arising out of the second wave COVID-19.
- 3) Preparation for online Examination and online classes as per the Guidelines of RTMNU.
- 4) Preparation of Academic calendar and plaining of annual program under various department and cell and organising seminars/FDP/Workshop's.
- 5) Program planning under various cells and department.
- 6) Any Point with the Permission of the Chair.

Dr. Shrikant Bhowate
IQAC Coordinator
Shri. Narendra Tidke College
Ramtek

Dr. Sangita Takkmore
Principal
Shri. Narendra Tidke College
Ramtek

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
- 7) Dr. Balasaheb S. Lad
- 8) Mr. Gajanan D. Rewatkar
- 9) Mr. Nitin J. Ghamandi
- 10) Mr. Swapnil B. Manghe


Principal
Shri Narendra Tidke College
of Art & Commerce, Ramtek

Shri. Narendra Tidke College of Arts & Commerce Ramtek

14 July 2021

IQAC Meeting MINUTES (Session 2021-2022)

A meeting of IQAC along with the Teaching Staff was held on 14 July 2021 at 11.00AM in the Staff room under the chairmanship of the Principal Dr. Sangeeta Takkamore.

Following members were present in the meeting and resolution passed as under.

Members/Teachers

Sign

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
- 7) Dr. Balasaheb S. Lad
- 8) Mr. Gajanan D. Rewatkar
- 9) Mr. Nitin J. Ghamandi
- 10) Mr. Swapnil B. Manghe

Agenda 1:- The minutes of the last meeting held on 25 May 2021 were read out by IQAC Coordinator Dr. Shrikant Bhowate. After some discussions the minutes were confirmed unanimously.

Agenda 2:- The adverse effect of COVID -19, particularly the second wave was intensely experienced by one and all and so was our college. Famishing with two Deaths of our staff members it was very difficult for us to reconcile and to resume the things in the normal and routine manner the Principal and the staff anyhow manage themselves to muster courage and confidence to begin the session afresh.

Agenda 3:- Since R. T. M. Nagpur University had made it clear that the summer 2021 examination would be conducted at college level on online mode the matter was discussed

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in the meeting and it was decided to conduct the examination through Google forms. It is also decided to resolve the issues of online teaching and ICT support will be provided by IQAC particularly by Dr, Shrikant Bhowate.

Agenda 4:- In the first meeting of the IQAC, Preparation of Academic calendar and plaining of annual program under various department and cell were discussed and also decided to execute the same under the guidance of IQAC. in the current academic year seminars/FDP/Workshop's shall be organised along with annual program under various department and cell.

Agenda 5:- IQAC suggested to organise some program under various cells and department in the year. In this regard remaining Poem competition under Covid-19 campaign is planned on 30th July, also Blood Donation camp, Webinar on English grammar, Tree plantation and other program is planned. All the teachers were instructed for their promotion in the year and research work shall be done.

Agenda 6:-With the permission of the chair, some discussion was made on how to contact the students of remote areas having low internet connectivity and some students devoid of Android mobile phones took place. Teachers resolved to make it possible through WhatsApp groups and communication at personal level and in some extreme cases they would visit students' homes personally or make other students do so. It was also discussed that covid-19 appropriate behaviour had to be properly maintained along with the staff and the student in the premises of the college.

To end with IQAC coordinator Dr. Shrikant Bhowate thanked all for their presence and wholehearted corporation.

Dr. Shrikant Bhowate
IQAC Coordinator
Shri. Narendra Tidke College
Ramtek

Dr. Sangita Takkmore
Principal
Shri. Narendra Tidke College
Ramtek



Principal

**Shri Narendra Tidke College
of Art & Commerce, Ramtek**

Shri. Narendra Tidke College of Arts & Commerce Ramtek

Date: 10 Sept. 2021

**IQAC Meeting
NOTICE
(Session: 2021 - 22)**

All the staff members are hereby informed that a meeting of IQAC is scheduled to be held on 17 Sept at 11.30am in the Principal's chamber under the chairmanship of the Dr. Sangeeta Takkamore (Principal, S. N. T. College Ramtek) .

The agenda of the meeting is as follows.

- 1) Confirmation of minutes of the last meeting held on 14 July 2021
- 2) Engagement of lectures on online exam mode.
- 3) Maintenance of COVID- 19 Preventive measures among the staff and students.
- 4) Submission of AQAR for the session 2020- 21 and Preparation for the Assessment and Accreditation of the Second Cycle (criteria wise heads)
- 5) Distribution of Portfolios, organising NAAC workshop and other programs.
- 6) Any point with the permission of the chair.

Dr. Shrikant Bhowate
IQAC Coordinator
Shri. Narendra Tidke College
Ramtek

Dr. Sangita Takkmore
Principal
Shri. Narendra Tidke College
Ramtek

Members/Teachers

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
- 7) Dr. Balasaheb S. Lad
- 8) Mr. Gajanan D. Rewatkar
- 9) Mr. Nitin J. Ghamandi
- 10) Mr. Swapnil B. Manghe

Sign


Principal
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Shri. Narendra Tidke College of Arts & Commerce Ramtek

Date: 17/09 /2021

IQAC Meeting MINUTES Session - 2021-2022

A meeting of IQAC along with the Teaching Staff was held on 17 Sept at 11.30am in the Staff room under the chairmanship of the Principal Dr. Sangeeta Takkamore.

Following members were present in the meeting.

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
- 7) Dr. Balasaheb S. Lad
- 8) Mr. Gajanan D. Rewatkar
- 9) Mr. Nitin J. Ghamandi
- 10) Mr. Swapnil B. Manghe

Agenda 1:- The minutes of the last meeting held on 14 July 2021 were read out by IQAC Coordinator Dr. Shrikant B. Bhowate After some discussions the minutes were confirmed unanimously.

Agenda 2:- Following the restriction lay down by the authorities due to the pandemic teaching activities had to be carried out on online mode teachers preferred the Google meet app for the smooth conduction of lectures bearing of few having the network problems, students had their easy access to these lectures apart from teaching activities some event attributing to curricular and curricular activities were also conducted of an on.

Agenda 3:- Guidelines and Preventive measures for COVID- 19 were ensured to be maintained among the staff and students in the premises. Moreover the NCC cadets and NSS volunteers were properly trained who negotiated this thing not only in the campus but also in their respective villages.

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Agenda 4:- The IQAC was intensely preparing for the submission of IQAR for the session 2020-21 and so all the staff members were urged to contribute by accomplishing their assignments. The validity period of first cycle of accreditation was at the verge of completion and the preparation had been heavily marred by the frequent lockdown and COVID- -19 Preventive restrictions. However it was unanimously decided to speed up the process of A and A for NAAC's second cycle.

The criterion- wise work distribution was made among the faculties and it was resolved to carry out the things by keeping proper coordination with IQAC.

Agenda 5:- The academic calendar was already prepared by the IQAC and the activities were to be performed either by offline or online mode as per the convenience. Various portfolios were distributed among the staff and urged to maintain the proceeding and relevant records of the activities across the year. One NAAC workshop is planned for better understanding after changes in the NAAC process and other program is suggested by the staff member which approved by the principal.

Agenda 6:- Some light discussion on University examination and results, measures for covid-19 and various activities on virtual platforms took place with the permission of the chair. IQAC mentioned that the placement of teacher must be taken place before NAAC visit hence all the teachers given instruction to do so. Lastly, IQAC coordinator Dr. Shrikant B. Bhowate extended his thankfulness to all the staff members.

Dr. Shrikant Bhowate
IQAC Coordinator
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Dr. Sangita Takkmore
Principal
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Date: 20 Dec. 2021

**IQAC Meeting
NOTICE**
(Session: 2021 - 22)

All the members of staff are hereby informed that a meeting of IQAC is scheduled to be held on 20 Dec. 2021 at 1.00pm in the Principal's chamber under the chairmanship of the principal Dr. Sangeeta Takkamore.

The Agenda of the meeting is as follows.

- 1) Confirmation of minutes of the last meeting.
- 2) Review of the criteria wise preparations.
- 3) Criteria wise Data compilation for submission of AQAR Submission.
- 4) Online lectures and discussion on the difficulties faced by the students.
- 5) Program, seminars planning under the criteria by respective cells.
- 6) Any point with the permission of the chair.

Dr. Shrikant Bhowate
IQAC Coordinator
Shri. Narendra Tidke College
Ramtek

Dr. Sangita Takkmore
Principal
Shri. Narendra Tidke College
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Following members were present in the meeting.

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
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Principal
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Date: 20 Dec. 2021

IQAC Meeting MINUTES Session: 2021-2022

A meeting of IQAC along with the Teaching Staff was held on 20 Dec. 2021 at 1.00pm. in the Staff room under the chairmanship of the Principal Dr. Sangeeta Takkamore.

Following members were present in the meeting.

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
- 7) Dr. Balasaheb S. Lad
- 8) Mr. Gajanan D. Rewatkar
- 9) Mr. Nitin J. Ghamandi
- 10) Mr. Swapnil B. Manghe

Agenda 1:- The minutes of the last meeting held on 17 Sept. 2021 were read out by IQAC Coordinator Dr. Shrikant B. Bhowate After some discussions the minutes were confirmed unanimously.

Agenda 2:- All the criteria heads present in the meeting and extensive review of the preparation for the assessment and accreditation 'A' and 'A' process of NAAC second cycle was done with an introspection it was resolved that metrics -wise analysis and assignments would be categorically taken into consideration for consolidating the proper actions.

Agenda 3:- IQAC coordinator given presentation on AQAR and discussed on various points of criteria. Some clarification were given by criteria heads. It is decided to submit AQAR in near future month.

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Agenda 4:- A discussion on various difficulties faced by the students because of virtual lectures and other activities was held. It was resolved that the recorded videos of the lectures would be made available to the students who were deprived of attending live lectures due to some causes or other.

Agenda 5:- Program planning under the criteria by respective cells is discussed by the staff member. One FDP is planned by IQAC on cyber security in collaboration with Samatadoot (BARTI) which approved by the principal. Some other program were discussed such as Republic day celebration, online webinars Sport training programs, student exchange program etc. which get permission by the authority.

Agenda 6:- Shifting from the COVID- 19 pandemic to the recent alteration and modification in the system of university in particular and education in general some light discussion took place and the meeting ended with the vote of thanks proposed by the IQAC coordinator Dr. Shrikant B. Bhowate.

Dr. Shrikant Bhowate
IQAC Coordinator
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Date: - 05/03 /2022

**IQAC Meeting
NOTICE**
Session: 2021-22

All the faculties are hereby informed to attend a meeting of IQAC schedule to be held on 12 March 2022 At 10.00 am the principle's chamber under the chairmanship of principal. Agenda of the meeting is as follows..

- 1) Confirmation of minutes of the last meeting held on 20 Dec. 2020.
- 2) AQAR Submission reporting.
- 3) Review of the activities carried out by the various sales and committees.
- 4) Discussion on the changes of COVID- 19 measures and appropriate action.
- 5) Review of criterion-wise preparation and preparedness.
- 6) Planning of AQAR & SSR Submission.
- 7) Any point with the permission of the chair.

Dr. Shrikant Bhowate
IQAC Coordinator
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Dr. Sangita Takkmore
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- 1) Dr. Manoj M. Telrandhe
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Date: 12 March 2022

IQAC Meeting MINUTES Session - 2021-2022

A meeting of IQAC along with the Teaching Staff was held on 12 March 2022 at 12.30 am in the Staff room under the chairmanship of the Principal Dr. Sangeeta Takkamore.

Following members were present in the meeting.

- 1) Dr. Manoj M. Telrandhe
- 2) Mrs. Kalpana K. Patel
- 3) Mr. Sunil C. Kathane
- 4) Mr. Naresh D. Ambilkar
- 5) Dr. Shrikant B. Bhowate
- 6) Mr. Ambrish J. Thakre
- 7) Dr. Balasaheb S. Lad
- 8) Mr. Gajanan D. Rewatkar
- 9) Mr. Nitin J. Ghamandi
- 10) Mr. Swapnil B. Manghe

Agenda 1:- The minutes of the last meeting held on 20 Dec. 2022 were read out by IQAC Coordinator Dr. Shrikant B. Bhowate. After some discussions the minutes were confirmed unanimously.

Agenda 2:- IQAC Coordinator given presentation on AQAR and reported regarding successfully AQAR Submission on 01 Jan. 2022. He mentioned that due to Covid-19 we have submitted AQAR quit late but it is submitted under the timeline of NAAC. Some other related issued discussed on the same positively.

Agenda 3:- The Chairperson took a review of all the activities carried out by duly constituted various committees and cells. It was ensured the records and the documents of the activities were being properly maintained and also incorporated in the appropriate social media.

Shri. Narendra Tidke College of Arts & Commerce Ramtek

Agenda 4:- A number of changes in the guidelines of covid-19 preventive measures were insinuated by the authorities. Some discussion and plans were chalked out to execute the changes like arranging lectures on both offline and online modes and relaxing students from the restrictions of coming to the college physically.

Agenda 5:- Criteria heads presented their preparation of their respective criterion and also made the chairperson aware about their difficulties that they face during the preparation the chairperson as well as the IQAC Coordinator provided some suggestions and solutions to their difficulties after thorough deliberation.

Agenda 6:- IQAC coordinator given presentation on IQAC work done and given timeline for SSR submission of NAAC visit. All the respective cells and criteria head were requested to submit their information required under the respective heads as early as possible so that SSR submission will be possible. The Budget for upcoming NAAC is discussed and financial issues were discussed in the meeting. IQAC given some responsibilities for the NAAC visit to the criteria heads in this regards.

Agenda 7:- IQAC Coordinator suggested to submit Placement file as it is impotent for NAAC. All the teachers were agreed on the same to submit their placement file. Mr. Amrish Thakare discussed IPR program and their planning in collaboration with IQAC, final planning of NSS camp is disused by NSS officer Mr. Sunil Kathane, Personality development Program, fairwell program of student is discussed in the present meeting for permission. After some light discussion the meeting came to an end with the proposed vote of thanks by IQAC coordinator Dr. Shrikant B. Bhowate.

Dr. Shrikant Bhowate
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