SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

SHRI NARENDRA TIDKE COLLEGE OF ARTS AND COMMERCE , RAMTEK

AMBALA ROAD, AT-POST-TAH- RAMTEK, DIST.- NAGPUR,
MAHARASHTRA,(INDIA) 441106
441106
htpps://sntcollegeramtek.com

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Transforming its vision of catering education to rural and underprivileged people of the region into reality, Gondia Education Society opened its branch of higher education at Ramtek in 1970 naming Shri Narendra Tidke College of Arts and Commerce. Since the very inception, the college has been functioning by adhering to the mission of facilitating higher education to the people of Ramtek and most prominently of adjoining locality inhabited with tribal and poor sections of the society.

Shri Narendra Tidke College of Arts & Commerce Ramtek is situated in the lap of nature surrounded by hills and greenery. The college runs B.A and B.Com programmers along with HSC in Arts and Commerce and has been permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and also included in the UGC list of 2(f) and 12(b). The college has adequate infrastructure, highly qualified and competent faculty, able administrative staff and eco-friendly campus.

The college endeavors to ensure a memorable campus life to its students by providing them with quality teaching and motivating them to actively participate in curricular and extracurricular activities including impartation of lessons on discipline, sincerity, hard work and constitutional obligations. Students are also given scope for pursuing their individual passions and require d freedom for fun and enjoyment.

Considering the immense need of higher education in and around Ramtek, Gondia Education Society opened this institution for catering higher education to the poor and underprivileged people. Adequate infrastructure has been developed along with its optimum utilization for providing quality higher education in humanities and commerce.

Vision

Transformation of human beings through education

Mission

Commitment to impart a liberal, modern, sound and quality education to all the sections of the society

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength:

- NAAC accredited with 'C+' grade in 1st cycle.
- Committed and Visionary Management.
- Diverse student population with more than 80% belonging to reserved category.

- Well-administered and transparent admission procedure.
- Adherence to reservation policy of Government of Maharashtra.
- Student-centric methods to enhance students' learning experiences.
- Experienced and efficient faculties.
- Innovative assessment methods including online mode of evaluation. Sports, N.S.S. and N.C.C. activities.
- Campus placements in national and multinational Companies.
- Preparedness for implementing NEP 2020.
- Ecofriendly campus.

Institutional Weakness

Institutional Weakness:

- Higher proportion of students with poor economic background.
- Poor communication skills of admitted students because of vernacular background.
- Limited academic flexibility due to the adherence of University curriculum and norms.
- Scarcity of project based learning at UG level.
- Student - teacher ratio not satisfactory.

Institutional Opportunity

Institutional Opportunity:

- Scope for extension in sports activities.
- Scope for Inter-institutional student exchange programmes.
- Enhancing infrastructural facilities and learning resources in library.
- Strengthening of campus placements.
- Augmentation of consultancy services.
- Networking with alumni.
- Scope for introducing more skill based programmes.

Institutional Challenge

Institutional Challenge:

- Honing students of rural background.
- Improvements in contents of curriculum as per the needs of industries.
- Enhancement of interdisciplinary research.
- Consultancy services.
- Making students adequately employable.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is on grant-in-aid basis and affiliated to Rashtrasant Tukadoji Maharaj Nagpur University and committed to impart quality education by creating innovative educational environment and promoting creativity to develop skilled human resource having following noticeable features.

- The college offers two UG Programmes i.e. B.A. and B.Com.
- Course curriculum enriched with Add-on courses, Value-added courses, Career-oriented Programmes.
- Following curricula of courses under Semester pattern and CBS as well as CBCS Schemes.
- Curriculum transaction with strict adherence to Academic Calendar and Syllabus prescribed by affiliating university.
- Adequate representation of faculty members as members in University Senate, Local Enquiry Committee (LEC), Research and Recognition Committee (RRC), Subject Experts, Examination and Evaluation
- Committee, paper setters, moderators and valuers.
- Effective Curriculum delivery supported by Advanced Academic Plans, Assignments, seminars, Group Discussions, Field visits,
- Easy access of the e-content developed by faculty members from college website and social networking platforms.
- ICT facilities that include Smart Classrooms, Projectors, Wi-Fi campus.
- Motivating the students to online MOOCs courses and online Training Programmes, Add-On Programmes, Career-oriented Programmes that enhance their employability.
- Fostering cross cutting issues like Gender Sensitization, Environment and its Sustainability, Human Values and Ethics through the Co-Curricular and Extension activities.
- Structured feedback from stakeholders of college.
- Significant cognizance on the feedback.

Teaching-learning and Evaluation

Teaching-learning and Evaluation:

Teaching learning and evaluation plays a pivotal role in all-round development of the students and obviously of the institute. Student diversity and their accommodation is visible from the fact that more than 90% of students belong to economically weaker sections and more than 65% students are girls.

The college accomplishes admission process through:

- A well constituted admission committee.
- Well-administered and transparent admission procedure.
- Detailed information regarding admissions displayed on college website and published in newspapers.
- Strictly follow the rules and regulations of affiliating University and Government of Maharashtra.
- The reservation policy duly maintained as per the prescribed norms of affiliating university and resolutions of Government of Maharashtra.

Adopting student-centric methods to enhance students' learning experience through:

- Experiential learning, Participative learning and Problem-solving methodologies.
- ICT facilities such as LCD Projectors, Online meeting platforms like Microsoft Team, Zoom, and Google Meet.
- During COVID-19 pandemic, the institution transformed to online mode for continuing effective teaching learning process by online platforms like Zoom, Microsoft Team and Google Meet.

Experienced and efficient Teaching Faculties:

- 50% faculties with highest academic qualification as PhD having rich research profile.
- Average teaching experience having more than 17 years.
- The Institution has an exclusive policy of Continuous Internal Evaluation (CIE).
- Changed and adapted to online mode of evaluation during COVID-19 pandemic.
- Discharged the responsibilities of conducting online University examinations.
- Duly constituted Students' Grievance Redressal Committee for resolving examination related issues.
- The COs and POs are defined by the affiliating university in the respective prescribed syllabus.
- Developed and implemented system for evaluation of attainment of learning outcomes.
- Incremental improvement in the university results of our college reflecting the fruitful teaching-learning process and the efficient academic standard of the institution.
- Student Satisfaction Survey (SSS) questionnaire consisting of recommended questions of NAAC conducted regularly covering the academic and infrastructural aspects.

Research, Innovations and Extension

Research, Innovations and Extension:

The college has been successful in establishing an atmosphere of research, innovation and extension activities by not only promoting requisite temper among the faculties and students.

- Adequate physical infrastructure Latest software.
- E-resources for Reference Books, Periodicals and Journal along with print versions NLIST membership collaboration with research centres/organization.
- 50 % of the regular teachers are PhDs and 20% teachers are recognized as Ph. D. Supervisor besides, some significant research outcomes are as follows-
- 01 workshops/conference conducted by college on IPR and entrepreneurship during last 5 years.
- More than 30 Research papers published in various UGC care listed or in peer reviewed journals.
- 6 books / chapters published in edited volumes.
- Moreover, college has contributed a lot to the society by organizing many activities in the neighbourhood like Awareness about social issues, cleanliness, gender issues etc. During last five years number of extension activities have been conducted like Swachh Bharat, AIDS Awareness and gender issues in association with Governmental agencies and NGOs. Some functional MoUs have been established with various institution, & NGO's.

Infrastructure and Learning Resources

The college is located in the lap of nature with sprawling area of 10 acres having total super build-up area ofthe with required infrastructure. The infrastructure and resources are constantlyupgraded to meet with the changing

requirements as well as optimal utilization is given emphasis.

Modern Infrastructure and ICTfacilities:

- 10 -ICT enabled classrooms
- Internet connectivity of 50 to 100 MBPS
- 34 computers and laptops, 8 printers, 4 Scanner and 2 Photocopier   Wi-Fi enabled campus
- Computer lab
- 12 CCTV High resolution Camera (Including PTZ camera)
- Green surrounding.
- Eco-friendly campus
- Wi-fy Enable Campus.

Support Facilities:

- Microsoft Teams
- Software to simplify admission process and fees collection
- Pure and safe drinking water
- Washrooms and common rooms Security Check-ups
- Inverter for limited back-up Fire and safety mechanism

Indoor and outdoor sports facilities:

- Athletic ground
- Football and volleyball grounds
- Yoga centre
- Gymnasium

Enriched library with:

- LIB-CLOUD Partially automated library software
- 20,000+Reference and text books
- 10 -Newspapers

Budget for Infrastructure augmentation and maintenance is allotted at the beginning of session and regularmaintenance and upkeep of the infrastructure facilities and equipment is done throughAMCs Annual Maintenance Contract and by hired technicians.

Student Support and Progression

Student Support and Progression

The college is at the forefront in student support and progression activities.

- Maximum students from socially and economically backward sections avail various scholarships like GOI, EBC, Free ship, etc.

- Students benefitted by Capacity building and skill enhancement initiatives like Soft Skills, Language and Communication Skills, Life Skills (Yoga, physical fitness, health and hygiene), ICT/ Computing Skills, etc.
- Guidance for competitive examination and career building offered by the institution.
- Transparent mechanism for timely redressal of student's grievances including sexual harassment and ragging cases through duly constituted committees.
- Students' Placement Cell arranges number of Training programmes on developing various skills.
- Good number of students placed through on and off campus recruitment drives by multinational companies and other governmental and non- governmental agencies during last five years.
- Many graduated students gone for higher studies in various reputed institutions during last five years.
- Good Performances of students at National, State and University level sports and cultural activities.
- Students' active representation and participation in various committees and clubs like College Development Committee (CDC), IQAC, Students' Council, Eco Club, Red Ribbon Club, etc.
- More than 50% students participated in a wide range of sports and cultural activities at institutional level.
- Alumni association has been functioning informally and the formal registration of the association has been accomplished.

Governance, Leadership and Management

Governance, Leadership and Management:

The Governing Body 'Gondia Education Society, Gondia' is committed and has clear vision of present and future growth in education. The vision and mission of the college correlate with the national policies of higher education and are based on education as a means of development of the poor, needy, and socially backward youth. College ventures its vision and mission through diverse programmes and co-curricular activities. Principal and Internal Quality Assessment Cell act as a bridge between College Development

Committee (CDC) and Governing Body. Organizational hierarchy is well defined. Numerous college level and Statutory Committees work unwaveringly and have necessary freedom to implement decentralized governance. Some of the committees have student representatives including CDC, IQAC, etc. The strategies are devised collectively through the involvement of heads and coordinators of various committees.

Performance Appraisal of staff is assessed regularly. Group Insurance schemes are availed by some staff. Pension documents of retiring staff are processed timely and service details are maintained up-to-date.

College motivates teachers to participate in Orientation, Refresher, Summer and Winter Training, Short Term Training programmes etc. Necessary and special leaves are sanctioned for improving their academic and professional skills. College has received funding through self-funded sections and college fees as financial resources. College has system for Internal and External Auditing from Government Auditor Office and financial works are fully automated with ERP 'Centralized College Management System'. IQAC provides inputs for sustenance of quality in each sphere of college activity.

Regular meeting of Internal Quality Assurance Cell and timely submission of AQAR to NAAC, Sincere feedback collection, analysis and used for improvements.

Conduction of Conferences, Seminars, Workshops on Quality and Assesment & Acreditation. participation in

AISHE.

Collaborative programme on Quality issues like Induction Programme, Principals' Visit, conduction of FDPs.

Institutional Values and Best Practices

Institutional Values and Best Practices:

- Our college has maintained institutional values and best practices to the core of its existence.
- Specific policy documents on Gender Equity and Sensitivity and College Code of Conduct Update college website
- Information spread to the students through SIP and other programme.
- Number of activities on Gender Equity and Sensitivity conducted during last five years.
- Having 65% girl students, well-furnished Girls' Common Room with full time lady attendants, Sanitary Napkin Vending Machine,
- Other facilities like First Aid Box, Periodic Medical Examination, Statutory ICC & Women Cell, Anti-ragging Committee, Discipline Committee, etc. available.
- Safety of the premises maintained with CCTV surveillance, fire extinguishers.
- Energy conservation through open to sky windows, energy efficient electric appliances, LED bulbs.
- Efficient management of biodegradable and non-biodegradable waste and e-waste with the help of vermicomposting unit, autoclave, separate dust beans, separate rooms for storing scraps and e waste.
- Formal agreement with Municipal Corporation for collection of solid waste.
- Green Campus has been promoted and maintained through following efforts & resolutions.
- Restriction on the automobiles Promotion of bicycle usage
- Landscaping with trees and plants
- Plastic Free Campus
- Specific policy on plastic free campus
- Number of programmes and awareness drives organized in and off campus for eco-friendly campus.

Inclusive environment has been promoted by practicing number of events and celebration of days like International Yoga Day, Annual Cultural Meets, International Women's Day, International Mother Language Day and Marathi Bhasha Gaurav Divas, etc. various activities have been conducted on constitutional obligations like Values, Rights, Duties. Almost all national and international commemorative days and events have been celebrated during last five years. Moreover, we arrange watching of movies based on Indian history and culture for our students off and on.

Extension activities including various awareness drive and blood donation camp were organised with the help of our NCC and NSS unit to extend best possible helps to our neighborhood community.

In a nut shell, the institutional distinctiveness of college lies in rendering holistic education to the students to make them sensible and responsible citizens of the nation through.organization of activities on different values, extension, awareness and various co-curricular and extracurricular events, moreover, we also focused on activities related to health awareness for which we conducted many camps and many programs and they were intense during covid-19.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI NARENDRA TIDKE COLLEGE OF ARTS AND COMMERCE , RAMTEK
Address	Ambala Road, At-Post-Tah- Ramtek, Dist.- Nagpur, Maharashtra,(India) 441106
City	Ramtek
State	Maharashtra
Pin	441106
Website	htpps://sntcollegeramtek.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sangeeta G. Takkamore	7114-255140	9423408291	-	sntcramtek@gmail.com
IQAC / CIQA coordinator	Shrikant B. Bhowate	712-2959111	9420304024	-	shrikant.bhowate@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-01-2016	View Document
12B of UGC	05-01-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ambala Road, At-Post-Tah-Ramtek, Dist.- Nagpur, Maharashtra,(India) 441106	Semi-urban	10	230

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Humanities	36	Twelth	Marathi	560	510
UG	BCom,Commerce	36	Ywelth	Marathi	360	243

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				10			
Recruited	1	0	0	1	0	0	0	0	9	0	0	9
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				11			
Recruited	1	0	0	1	0	0	0	0	9	1	0	10
Yet to Recruit	0				0				1			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				15
Recruited	1	4	0	5
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	3	1	0	5
M.Phil.	1	0	0	0	0	0	3	0	0	4
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	476	0	0	0	476
	Female	277	0	0	0	277
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	31	29	28	43
	Female	50	39	34	34
	Others	0	0	0	0
ST	Male	33	52	50	73
	Female	59	59	44	41
	Others	0	0	0	0
OBC	Male	131	157	151	240
	Female	197	204	199	198
	Others	0	0	0	0
General	Male	4	5	3	2
	Female	11	9	5	4
	Others	0	0	0	0
Others	Male	33	34	27	44
	Female	57	52	43	47
	Others	0	0	0	0
Total		606	640	584	726

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Shri Narendra Tidke Arts & Commerce College, Ramtek is the premier higher educational institute of the region. The college has the vision not only to cater higher education to the economically and socially backward students of this underdeveloped region but also to bring out the unexposed talents from them and to promote them as the global citizens through holistic education. Our vision is very much identical to the fundamental objective of NEP 2020. Moreover, our institution has established trend of imparting human values and ethics, maintaining the physical and mental well-being of the students through various in-campus activities and community engagement. Environmental education happens to be

	a compulsory part of curriculum of all UG programmes since the affiliating university has the provision of Environment Studies as a part of the syllabi for all second year UG students.
2. Academic bank of credits (ABC):	Our institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and we follow the norms laid down by the university pertaining to the award of degrees. Various decision making bodies of the universities have already started discussion on ABC and it seems to be implemented as soon as NEP 2020 is officially introduced.
3. Skill development:	We encourage students to pursue online skill based certificate courses run by IITs, NTEPL and SWAYAM. Under Prime Minister Skill Development Scheme, we have initiated ICT related courses life Fundamentals of Computer and Tally Accounting for students of B.A and B.Com. We have also arranged soft skills training programmes for our students every year. Hence, our students get equipped with technical and professional skills which improve their employability. To impart value-based education, we have introduced some certificate courses on Human Values, Professional Ethics and Women Empowerment. Apart from this, we conduct guest lectures, programmes and activities on constitutional values and awareness, human values, scientific temper, nonviolence and also a number of designated days are celebrated for grooming our students as sensible and responsible citizens.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Nevertheless, compulsory language subjects like English, and Marathi are prescribed to the students of all years B.A. and 1st year and 2nd year of B.Com. Students are also allowed to speak out their problems and issues in their own languages inside the classrooms. Students are motivated to participate in the programmes celebrated on days like International Mother Language Day, Marathi Bhasha Gaurav Din and Hindi Rajbhasha Diwas. We also organize cultural festival every year in which various events pertaining to Indian Culture and traditions are performed and students take part actively.
5. Focus on Outcome based education (OBE):	Hence all our programmes (B.A. and B.Com.) are approved and designed by Rashtrasant Tukdoji Maharaj Nagpur University Nagpur, the affiliating university, the Course Outcomes (COs) and

	Programmes Specific Outcomes (PSOs) are also categorically devised and delineated in the prescribed syllabus by the university.
6. Distance education/online education:	Though we have no provision of distance education but online education has been a trend since the time COVID-19. Faculties and students have got acquainted with online mode of teaching and learning. We have subscribed various online platforms like Microsoft Teams, ZOOM, CISCO WebEx, Google Meet, etc. Hence are well prepared online education if required.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) has been set up in the College under the Department of Political Science in the year 2022-2023 but electoral literacy program is being carryout since 2018-19 under the department of Political Science and NSS.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Sr. No Year Faculty Coordinator Student Coordinator 1 2022-23 Faculty Coordinator Dr. Shrikant B. Bhowate Convenor- Mr. Sunil Kathane Member –Mr. Naresh Ambilkar Shri. Amrish Thakre Student Coordinator Purandar Bansod (B.Com II) Ku. Sravani Dongre (BA Ii) 2 2023-24 Faculty Coordinator Dr. Shrikant B. Bhowate Convenor- Mr. Sunil Kathane Member –Mr. Naresh Ambilkar -Shri. Amrish Thakre Student Coordinator Sonu Meshram Karan Thakare
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	1. Voter Registration camp for the eligible students in the College. 2. Voter awareness program conducted at institution. 3. Voter awareness Drama competition at university level in collaboration with university NSS Cell. 4. Constitutional Awareness exams and other related program, workshop related to voter sensitisation conducted in the college campus in collaboration with tehsil Office Ramtek.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content,	1. Graduate Constituency voter awareness & registration drive conducted in in the college for student as well as other civil society member who

publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	have completed 18 years. 2. Teachers Constituency voter awareness & registration drive conducted. 3. University level Drama Competition organised for sensitisation of democratic value and voting awareness.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Every year college conduct voter registration campaign and student get Voting registration in collaborative activity with tehsil office Ramtek.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
753	726	584	640	606

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 11

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	11	11	11

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
18.18	12.91	15.87	10.09	12.29

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The curriculum is prescribed by the RTMNU (Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.

- Qualified faculty is appointed as per UGC guideline and the RTM Nagpur University.
- The HOD of the Departments hold meetings at the beginning of the academic year to decide the courses to be allotted to each teacher.
- The IQAC has inspired teachers to collect requisite material, download reference material, use appropriate teaching aids/audio/videos and PPTs to ensure good curriculum delivery.
- Lectures are conducted based on the timetable. The teachers prepare Teaching Plans for their respective subjects.

- The implementation of the Teaching Plan and the Activities of the Department is monitored by the HOD, IQAC and the Principal.
- Weak students are identified by taking class tests and are given remedial teaching. The good students are given additional references.
- The department arranges range of co-curricular activities to enrich the curriculum. Critical thinking and the progress of the students is maintained through the Aptitude test, class seminars, class discussions, quiz, and eco-friendly activities.

Good result is the primary objective of every teacher and the teachers are committed to their duty.We evaluate the students periodically based on their aptitude and abilities. After finishing everyunit or topic, teacher take an objective and subjective question answer exam to evaluate theirunderstanding about the concerned topic. Every semester we conduct probably two unit tests on therespective curriculum. The unit tests are designed carefully to evaluate the students and their knowledge. We evaluate students based on the given home assignment. Periodically we arrange classroom seminars which help them to get confidence which inturn remove the fear of facing a big audience.For continuous internal evaluation, regular objective and subjective tests are also planned in some departments. The questions were so designed to test the understanding,applicability and thinking ability of the student.

Apart from this, the principal of the college pays surprise visits to the classrooms to evaluate teachers' performance. The Principal received feedback time to time from students directly and discuss the issues in the meeting if necessary.

File Description	Document
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The College Constitutes Special Cells to address issues of Gender, Human Values, Environment and Sustainability. These Cells are the Women Development Cell, ICC, Nature Club and the Environment Cell, Cultural committee, discipline committee etc. These Cells conduct varied Co-curricular activities like lectures by experts, field workers, panel discussion and competition that engage the students in acquiring broader and in-depth perspective of gender equity and equality issues, human values, environment and sustainability.

The various Programmes are structured in such a way that students acquire the basic concepts of cross cutting issues and their multifaceted academic orientation and social application across their academic period spent in the institution. The college fosters these issues among the students through the activities undertaken by Women Cell(ICC), Equal opportunity cell, NSS, NCC etc.

ENVIRONMENT AND SUSTAINABILITY: Environmental studies is a part of curriculum at UG Level as per UGC guidelines and RTMNU Direction. In order to sensitize students about environment and

sustainability issues, number of activities are undertaken.

GENDER: Issues related to women empowerment are facilitated by collaborating with Women Cell, Internal Complaints Committee (ICC), Prevention of Sexual Harassment Cell,

HUMAN VALUES AND PROFESSIONAL ETHICS: NSS volunteers are habituated with rendering humanitarian duties selflessly by conducting awareness drives on election literacy, hygiene and health of woman and girl-child, cleanliness and blood donation camps. The institution offers value-based education to all the students through Seminars, Workshop, Training Programmes on Stress Management, Time Management, Art of Harnessing Mind Power, Youth Empowerment through Heartfulness Meditation, Cyber Crime and banking Fraud Awareness, Celebration of International Yoga Day, International Day against Drug Abuse.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 **Number of students undertaking project work/field work / internships**

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 92.27

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
268	301	321	359	338

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
340	340	340	360	340

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 93.46

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
301	296	315	246	328

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
303	298	315	346	328

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 68.45

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Regular activities such as student seminars, debates, discussions form a part of participative learning and problem solving. This makes student learning all-inclusive and transparent making it truly a participative learning experience. During the pandemic as the entire teaching has shifted to online mode so was the case with such student learning practice.

Pandemic imposed lockdown led to a mandatory shift to the online ICT enabled environment for performing regular teaching-learning process. The regular lectures were taken on platforms like Google meet and zoom. Online quizzes and MCQ based Google form tests and exams made the evaluation process interesting and easy for the students. Realizing the unevenness of internet connectivity which might restrict some students to get a seamless learning experience throughout their day the institute also went on to subscribe for a zoom platform to get the recorded videos of each class which could be shared to every student through Google classroom LMS. Some of the teachers also took recourse to YouTube lectures, this enabled the students to accesses these lectures repeatedly and also at their ease.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 93.22

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	12	11	12	12

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 32.73

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	3	3	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The internal tests are timely assessed and the results are shown to the students for their knowledge and further improvements.

The regular unit tests, assignments and prelims, which are usually a combination of subjective and objective questions, help, modulate and improve the teachers, their subject delivery and to optimize the student outcome. Teaching strategies are also employed by certain faculty members based on their formative assessment of students for effective subject delivery. Special efforts are taken by some faculties to develop critical thinking abilities in their students through organizing brain storming sessions around some practical problems.

Internal examinations are conducted through the Google Classroom & Webex. In view of the pandemic

of Covid-19, both college internals examinations and some of the university examination were also conducted in the online mode through the Google Classroom. Students are given clear instruction and notice to convey their grievances within stipulated time regarding the internal examination on the Google Classroom. Grievances get solved in two days

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Being a University affiliated institution the Program and course outcomes are often framed at the University level. POs and COs are categorically defined in the prescribed syllabus by the affiliated university. Despite this it is a routine practice at our institute that every teacher is expected to know about the program outcome as envisioned in the University. It is imbibed organically amongst most of the faculty members during the process of framing as many of our faculty members have modest representation in academic bodies of the University. As a regular feature of the college every student is made aware of the Program and course outcomes right in the beginning of their semester as a part of the induction and orientation program. Apart from this every faculty member is frequently involved with the students in the mentoring activity wherein the students get personal orientation towards the expected course outcomes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Whether the students are getting expected deliverables from their teachers in order to get better equipped for attaining the anticipated outcome pertaining to the respective course under the associated program is often done through arranging some brainstorming sessions for the students. Frequent in-class brain activities, group discussions and class seminars help in the evaluation of student growth in a decisive manner. The student progression percentage is also one of the key features for assessment of successful student attainment of Program and course outcome. Above all, the best testimony of student attainment is obtained when any student gets placed in industry or a firm working in the area that closely matches those fields highlighted in the course outcomes. As a part of the employment generation and career guidance cell of the institute this data about student progression and placement is regularly made available to IQAC.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 72.52

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
48	200	91	121	60

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
200	207	91	121	98

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1
Online student satisfaction survey regarding teaching learning process
Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college supports various research activities and skill-based projects by providing knowledge and latest technologies and infrastructure required in various projects. The college organizes programmes such as seminars, workshops, exhibitions, research training educational fests; job meets etc. every academic year. Its primary objective is to encourage, inspire and nurture young students by supporting them to work on new ideas. Competitive exam guidance cell organizes various activities to prepare students for National level Competitive examinations. The Cell conducts special lectures of successful candidates of UPSC, MPSC and other exams for the students. Eco Club works to create awareness about biodiversity and conservation by conducting various activities like celebration of wildlife week, webinars on biodiversity conservation etc. National workshop on IPR has been conducted by the IPR cell and it was on 27/03/2022.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 25

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	6	1	10	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.09

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.73

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	4	14	0	9

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and

sensitizing the students to social issues for their holistic development during the last five years.

Response:

To make students aware about environmental related issues, we regularly conducted activities like Environmental awareness rally, organized guest lectures and webinars, save water save life campaign, programmes on 'Biodiversity and conservation of local flora of Ramtek, incredible diversity of animals, celebration of world wild life week, world environment day, eco- friendly clay, a plantation drive with the family members. Also, every year college participated in the Maharashtra government's mega tree plantation project.

Door to door swachhata campaign towards importance of swachhata, participated in Eco-friendly Ganesh visarjan, no use of plastic awareness campaign

Our institute has great concern about women safety as well as gender related issues. In this respect, legal awareness programme, cyber security programmes, jubilant celebration of international women's day have been organized.

To sensitize students regarding health and hygiene activities   such as dental checkup camp for females of the society and girl students, no tobacco day, rally on anti-tobacco, AIDS awareness campaign, door to door campaign of health, nutrition and girls related issues, blood donation camp, involved in the Polio awareness and govt. Polio vaccination programme, mask distribution and vaccination awareness drive, awareness campaign about Aarogya Setu app and Co-WIN app have been conducted. Considering the inevitability of value based education in today's scenario as well as in the field of higher education Every year we celebrate 'International Yoga Day', Teacher's Day, Independence Day, Republic Day, National Youth Day with great enthusiasm. Also, constitutional values awareness programmes are organized.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

2021-22

Covid -19 Awareness	Apreciastion Letter	Rural Sub Dist. Government Hospital, Ramtk	2021-22	23.11.2021

Plantation & Water conservvation & Cleanliness	**Apreciastion Letter**	**Gram panchasyat nandapuri,**	**2021-22**	**04-10 Jan 2021**
Tree plantation and grooming	**Apreciastion Letter**	**Gram panchasyat Manapur**	2021-22	09 & 10 March .2022
Social Awareness program	**Apreciastion Letter**	**Gram panchasyat Manapur**	2021-22	07-Mar-22
Cleanliness Campaign	**Apreciastion Letter**	**Gram panchasyat Manapur**	2021-22	13-Mar-22
Village Social Survey	**Apreciastion Letter**	**Gram panchasyat Manapur**	2021-22	11 & 12 March 2022

2020-21

Name of the activity	**Name of the Award/ recognition**	**Name of the Awarding government/ government recognised bodies**	**Year of award**	
State Level Drama Competition on COVID-19 Public Awareness campaign	First Prise in COVID-19 Awareness State Level Drama Competition	SNT College Ramtek & Nagar Parishad Ramtek	2020-21	
For working in the COVID 19 control room Balasaheb Lad	Corona Warriors appreciation certificate	Tahsil Office Ramtek	2020 21	
For working in the COVID 19 control room Naresh Ambilkar	Corona Warriors appreciation certificate	Tahsil Office Ramtek	2020 21	
For working in the COVID-19 control room Mr. Sunil Kathane	Corona Warriors appreciation certificate	Tahsil Office Ramtek	2020 21	
Public awareness on the COVID 19	Excellent award	NSS Department Of RTMNU Nagpur	2020 -21	
Public awareness on the COVID 19	Excellent award	NSS Department Of Gondwana University Gadchiroli	2020 -21	
To control over crowding in ration shop by student	Corona Warriors appreciation certificate	Gram Panchayat Office Nagardhan	2020 -21	
Distribution of	Appreciation	Gram Panchayat	2020 -21	

| snacks to migrant worker | certificate | Office Sihora | | |
| World Aids Day | Letter of commendation | Sub District Rural Hospital Ramtek | 2020 -21 | |

2019-20

University Level Drama Competition	Second Prize in University Level Drama Competition	Maharashtra Govt., NSS, Narendra Tidke Arts and Commerce College, Ramtek	18
AIDS/ Sickle Cell Awareness/ Red Ribin	Local Level Certificate & memento	Sub Dist. Govt. Rural Hospital Ramtek	200
Vanrai Bandhara (Kolhapuri Dam)/ Garden/ Road cleaning	Local Level Certificate & memento	Gram Panchayat Nandapuri & Jilha Parishad Member Nagardhan	55
Rally for Cleanliness and Plastic free Campaign	Local Level Certificate	Panchayat Samiti Ramtek	300

File Description	Document
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 19

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	5	7	2

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Curricular and Co-curricular activities – The College has 10 well ventilated and illuminated class rooms with free Wi-fi and some equipped with LCD projector.

We have updated spacious library. Separate Reading Rooms for Students and Teachers. Library is equipped with a huge collection of text books, reference books, dictionaries, encyclopedias, Journals and Periodicals for all subjects,

Computer with OPEC   (Online Offline).

There is exam control room, IQAC, NCC & NSS Room. Principal cabin & Office room, with all impotent facilities.

We have the teacher's Staff Room.

Girls Common Room for students canteens for the students. Employment and Career Guidance Cell, Women Development Cell Students' Grievance Redressal Cell and many student development related cells are functioning.

Facilities and Wheel Chair for Physically Challenged students and staff.

CCTV cameras are installed at all strategic places to monitor and strengthen security.

Principal Bungalow and rest room for students & staff. The college makes optimal use of the space by running the courses in shifts.

College has completed its more than 50 years and during its long period lot of activities were successfully organized by the college. The Institution has adequate facilities for cultural activities, sports, games gymnasium, yoga centre etc.

One internal open ground for a cultural activity and stage program.

The college has big playground for different sport activities such as Cricket, Football, Volleyball,

Kabaddi and Kho Kho. etc, and Gym for both staff and students.

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 3.62

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1.66	00	0.0	0.76	0.09

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college Library has a huge collection of Text books, Reference books and others books with foreign and peer-reviewed journals. A visitor record is maintained for students and faculty members. New Arrivals of books and journals are displayed on racks.

The library has developed the database of its own collection through the library software. Library is partly computerized, online public access catalogue (OPAC) facility is made available in the library. The

library is a member of N-list consortia of information library network (INFLIBNET) since 2021 under this consortia library provides more than 3135000+ e-books and 6000+ e-journals to students and faculty member. Internet and reprography facility with computer system.

Library Automation: LIBMAN library software is cloud version & Update. It the online public access catalogue (OPAC) is available.

Library Website: The College website has detailed information of the library it has a Web OPAC Module https://sntcollegeramtek.com/library/ remote access to e- publications.

Computer Lab: Total number of computers for public access is 20 Internet band width/speed minimum 50-100mbps

File Description	Document	
Provide Link for Additional information	[View Document](#)	

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

There are different digital technological facilities available in the college. There are 01- smart classrooms and other Projector equipped classrooms, 01- conference hall with PPT presentation facility available in the college. The college & the library building are facilitated with the Wi- Fi connectivity. There is open access of Wi-Fi connectivity to all students and the staff members of the college. All teaching staff members' use the ICT in the classrooms, whenever needed. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

All classes were online and student was provided support for the same in the pandemic period. Computer and IT related instruments are maintained by third party service provider. College takes care of the routine maintenance. The hardware and software of the old computers are replaced as per requirement. Biometric system is also upgraded as required and mandated by Government rules. The Biometric system of recording attendance of the staff has been upgraded with finger prints and iris system. CCTV cameras have been installed at all strategic placed to strengthen security in the campus.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 17.93

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**
Response: 42

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 22.31

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.94	3.76	2.90	3.4	1.47

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 76

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
525	449	513	558	470

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> *1. Soft skills*
> *2. Language and communication skills*
> *3. Life skills (Yoga, physical fitness, health and hygiene)*
> *4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 55.52

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
379	720	103	575	60

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 53.46

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	120	67	42	27

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
102	170	120	110	61

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the

last five years

Response: 100

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
15	12	25	36	12

File Description	Document
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 153.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
148	105	168	198	148

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the

institution through financial and/or other support services

Response:

SNT College Ramtek Alumni Association is very active and plays an important role in the function of the college. The association was in the process of registration under the society registration act. and all official process was completed. We have obtained formal registration in Feb. 2023

The college is an old institute, a good number of alumni are occupying eminent position in the society. The members of the association contribute in the many activities such as feedback on curriculum, teaching learning process, Important suggestions about changing trends about business and industry,. Alumni meets are conducted periodically for networking and strengthening the social relations and sharing the expertise with the students for guidance.

The alumni meet has always been a memorable get together between alumni and the teachers of the college wherein glorious moments were relived and valuable ideas were shared between alumni and the current students

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

- Vision of the institution: transformation of human being through education.
- Mission of the institution: commitment to impart a liberal, model sound and quality education to all the section of society.
- To provide access of learning opportunities to best possible number of student from the region irrespective of cast, creed, religion and economic status.
- To ensure all round development of the students through to various cultural and extracurricular activities.
- To infuse moral values among students and provide quality education besides regular University syllabus.
- To inculcate a sense of civic responsibility social commitment and moral of opportunity among the students to make them not only Employable student but also better citizens.
- To provide exposure to learners through latest trends in relevant branches at knowledge through organizing various academic programs workshop study tours seminar etc.,
- College development committee (CDC) and various committees of all faculty member play important role for designing perspective plan, implementation effectively for improvement at teaching learning research and extension activities.

- The institution provides operational autonomy to various functionaries in order to ensure a decentralized governance system. We have following practices:

1) The organizational Hierarchy

2) Formation of Teachers committees.

- The institute has an operational organizational hierarchy as follows: Principal Level: Principal is the Member Secretary of CDC and Chairperson of the IQAC. She is at the apex of hierarchy. IQAC: Institution has an IQAC cell. The members of IQAC provide the institutional vision and mission and empowered to suggest administrative and developmental policies for quality assurance in academic and organizational frame work. Shift-in-Charge: The institute has appointed the senior faculty member of the college for the said to ensure proper functioning of the academic and student activities. HODs: Every department has head of the department for departmental planning and implementation. HODs are given representation in various committees / cells.
- The second practice of decentralization is the formation of teachers committees such as, Admission, Examination, Cultural, SRC, Library Advisory, and other Committee. The Principal

in consultation with the teachers nominates different committees for planning and implementation of different academic, administrative, and student welfare policies. The various committees ensure to cater the diversified need of all the stakeholders.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Strategic is nothing but our Vision of the institution as 'transformation of human being through education' and Mission as 'commitment to impart a liberal model sound and quality education to all the section of society.'

We always try to do the following

- To provide access to learning opportunities to students.
- All round development, Moral value, sense of civic responsibility, social commitment, moral of opportunity among the students to make them not only employable student but also better citizens besides regular University syllabus.
- Provide exposure to learners through latest trends in relevant branches at knowledge for organising various, programs workshop, study tours, seminar etc.,
- The college teacher regularly participating various discussion making committees such as CDC IQAC, admission for implementation of vision and mission.

The college organises students and college staff centric various conferences, seminars, workshops for holistic development of the college. Teachers were encouraged for their academic development and ICT base teaching learning methodologies.

Through the practical experience of management, corporate management has been designed in a scientific and transparent manner to obtain the best results from it. Hierarchical clusters were created from top management to down level which clearly delineate duties, responsibilities, accountability and powers at each stage.

College has a broad Vision and Mission that focuses on innovative approach for quality teaching. The institute follows a democratic and participatory approach of governance for achieving its goals. All

stakeholders participate actively in the administration of institute. The college has a well- structured administrative and academic setup to consistently improve the quality and standard of education transmitted and to achieve excellence. The overall corporate governance structure is classified as "Academies" "Administration". With greater consideration of all stakeholders including students an effective management system is organized. The foundation has formed various committees at institute and department level for the effective functioning of the organization. The objectives and functions of the committees are organised according to the instructions of the head of the institution.

Gondia Education Society as well as the college follows strictly the prescribed norms and conditions of Government of Maharashtra, UGC and affiliating university for appointments, service rules and procedures pertaining to teaching and non-teaching staff.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

There are many government schemes for welfare measures of teaching and non- teaching staff. The college implements all the schemes according to government guideline such as,

Teaching: GPF , DCPS , Group Insurance , Medical Reimbursement , All sorts of granted leaves , All facilities recommended by Govt.

Non-teaching: GPF , DCPS , Group Insurance , Medical Reimbursement, All sorts of granted leaves , all facilities recommended by Government.

There are two types of Performance based evaluation. The first is called "PBAS (Performance Based Appraisal System) and the second is called Principal Evaluation on Overall Performance.

The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self- appraisal. This system encourages them to make excellent performance in teaching and learning. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. The format contains, Part-A: general instruction, Part-B: Academic performance, Part-C: other related information [duly signed by the Principal, and Part-D: Comment on the self- assessment by the Higher-Education Department. The main part, i.e., Part-B consists of 4 categories. Category-I includes "Teaching-learning and evaluation related activities of total 125 marks.

Category-II includes "Co-curricular, extracurricular and professional development related activities of total 50 marks.

Category-III includes "Research and academic contribution" having no foundation of marks. Category-IV includes "Summary of the API" to be filled by the teaching faculty. Principal evaluate the staff on the basis of activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.64

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 66.67

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	15	15	15	1

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	4	6	6

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

There is regular financial audit policy. The institute conducts Internal and External audit on regular basis from reputed and certified Chartered Accounting Agency. The internal audit is done by C. A. Sumit Heda of S.V.K. Company.

Institution received financial support from various sources. such as,

1. **Fees**: Fees from students of various granted and self financed courses, also fund from scholarship, Free-ship as tuition fees as per government guideline, fund as selling of old news papers, Scrap & penalty etc. from the Library.
2. **Salary Grant:** The College receives salary-grant from the State Government. For Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.
3. **UGC Grants**: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University hence we receive grants from the UGC for various purposes.
4. Other sources: Gondia Education Society whenever it is required, stakeholders, non-government bodies, individuals and Philanthropists, interest from deposits and saving accounts, donation for various purpose.

Our resource mobilization policy:

The institution has the CDC and the IQAC, monitor the mobilization of funds and make sure that the funds are spent for the development & required purpose. Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly. To ensure the optimum utilization of resources, the Principal issues directions.

The External audit is done by A.O. of Joint Director office A. G. Office , Nagpur.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality assurance cell (IQAC) always plays important role in quality enhancement in the college. The IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, Preparation of Annual Calenderer to implement various policies as per Vision of the college is the always focus of IQAC.

The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT in the pandemic situation. **Automation of,**

Library , admission, financial and examination processes, up-gradation of Wifi and LAN facilities and have significantly contributed to an enhanced quality of teaching-learning experience.

In the covid-19 pandemic, IQAC played a crucial role for conducting situational workshop and awareness campaign and state level competitions as our social responsibility and workshop on ICT based Teaching learning skills, E content development, conducted national &Institutional level FDP, educational, workshops, seminars etc. feedback from stakeholders etc. It has made important physical changes in the institution as well as website, worked on social media as facebook & YouTube platform etc. services for students.

IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC takes feedback from the stakeholders (students, alumni, parents etc.). Encouraging faculty for online certification Courses. Faculty development Programs and Skill Development Training Programs are organized every year. Reviews and Implementations of Teaching-Learning Reforms through IQAC:

In order to improve online teaching learning process in pandemic situation, the IQAC was taken initiative for conducting such e-content development workshop for faculty. The IQAC guided and gave various information of ICT tools which was used for preparation video lecture and e-content. This initiative had resulted to enhance quality of online pedagogy. In Covid-19 pandemic all the faculty members used ICT

tools for effective teaching learning.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The promotion of gender equity forms one of the primary goals of disseminating education. In order to ensure the same, the college has constituted 2 special Cells namely the Women Development Cell and the ICC to address and impart gender based measures and conduct activities that would disburse a sense of gender equity amongst both students and staff in the college.

Following activities relating to gender sensitization and gender empowerment were conducted in the last five years.

1. Celebration of International Women's Day – March 8th

(https://www.youtube.com/watch? v=1JOb4aqq0hQ)

2. Guest Lectures

3. Legal Awareness workshops.

4. Speech Competition.

5. Various Awareness drives inclosing "Beti Bachav and Beti Padhao" by NSS,NCC and other cells

Some programs are given below .

• Sr. No.	• Program Title	• Date	• Participants
• Session - 2022-2023		•	•
• 1	• Spa Makeup D TP Printing Training	• 05 Feb 2023	• 30
• 2	• Teacher's Day	• 05 SEP. 2022	• 325
• 3	• Discretionar	• 24 Sept.2022	• 75

	y Spouse Selection Program		
• 4	• Business Mentoring Workshop	• 02 Jan 2023	• 50
• 5	• Blood Donation Camp	•	• 90
• 6	• Health Check Camp by SNT College alumni Asso.	• 22 FEB. 2022	• 150
• 7	• Savitribai Phule Jayanti	• 3 MAR. 2023	• 67
• 8	• Swami Vivekananda And Jijau Jayanti	• 14 Jan 2023	• 76
• 9	• NSS Camp	• 29 Jna2023	• 250
• 10	• International Women's Day	• 08 March 2023	• 125
• **2021-22**		•	•
• 1	• Blood Donation and Organ Donation Camp	• 15/08/2021	• 25
• 2	• Teachers day Program & New voter's orientation	• 05/09/2021	• 150
• 3	• SAVITRIBAI FULE JAYANTI PROGRAME	• 04/ 01/22	• 72
• 4	• Blood Donation	• 09/01/2022	• 150

	Camp by NCC Dept.		
• 5	• Homage to Lata Mangeshkar	• 12/02/2022	• 165
• 6	• Lecture on yogasan & Food Nutrition	• 05/03/2022	• 85
• 7	• HIV AIDS TEST CAMP	• 08 /12 /21	• 67
• 8	• World Women Day	• 08/03/2022	• 165
• 9	• NSS Camp At Manapur	• 26/03/2022	• 150
• 2020-21	•	•	•
• 1	• One day National Seminar International Women day	• 08-Mar-21	• 329
• 2019-20	•	•	•
• 1	• World Population Day	• 11 July 2019	• 270
• 2	• Blood Donation & Free Health Checkup Camp •	• 17 August 2019	• 329
• 3	• Teachers Day & Self Governance Day	• 05 Sept. 2019	• 110
• 4	• University Level Drama Competition On Lokshahicha Jagar (Inculcate constitutional and Democratic Values among masses)	• 18 Oct. 2019	• 400
• 5	• Road Safety Campaign By Jan Akrosh Sanstha Nagpur & SNT College Ramtek	• 10 Nov. 2019	• 275
• 6	• Constitutional Awareness Program	• 25 Nov. 2019	• 150
• 7	• Universal Aids Day	• 01 Dec. 2019	• 150

• 8	• Savitri Bai Phule Jayanti (Balika Din)	• 03 Jan 2020s	• 129
• 9	• One day Training Of Hotel Cooking & Catering At Raj Pales Hotel Industry At Ramtek	• 10-18 Jan. 2020	• 25
• 10	• NSS Annual Camp At Nandapuri Tah. Mauda. Nagpur	• 3-9 Feb. 2020	• 500
• 11	• International Women's Day	• 08 March 2019	• 150
• **Session - 2018-19**		•	•
• 1	• Teachers Day	• 7 Sept. 2018	• 90
• 2	• Women Day	• 10 March 2019	• 120
• 3	• Savitri Bai Phule Jayanti	• 3 Jan. 2019	• 70

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

08-12-2023 08:37:03

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony.

Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities were targeted towards enabling a holistic environment for student development. College has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The college celebrates Constitution Day, to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men.

The college has the curriculum under social science with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

The teaching-learning process, examinations, evaluation, admissions, appointments and other academic and non-academic activities of the college attempts to inculcate a sense of duty and responsibility among both the students and the faculties of the college. The college follows a zero-tolerance principle towards ragging making it a ragging free campus. A variety of activities, involving a large number of students, were conducted to celebrate Voter's Day, Gandhi Jayanti, Constitution Day, Women's Day, Human

Rights Day etc. The college involves itself in organizing various activities and takes various measures in order to realize above mentioned values and principles within the campus.

Our College believes in celebrating various National and International Commemorative Days, Events and Festivals. It is an integral part of learning and building a strong cultural belief among the students. Importance of national festivals and events preach them and remind them about our country's cultural heritage and history and promote moral values. Celebration of National days inculcate patriotism among the students. By organizing all these activities like celebration of various days like, Independence Day, Republic Republic Day, Guru Purnima , Teachers' Day, International yoga day, International Women's day, Mahatma Gandhi Jayanti, Constitutional Day etc., It promotes holistic development of students.

During COVID-19, we organised many such awareness campaign on the same for human value. Cleanliness campaign, support facility program were organised through our active NCC & NSS student. Tree plantation, save nature, etc. events were   organised.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice - I

1. **Title of the practice :**

Awareness and Maintenance of eco-friendly environment in the campus and neighborhood

2) Objective of the practice:

Therefore the objectives of the practice are as follows -

- To inculcate the sense of responsibility among the staff and students to maintain an eco-friendly environment.
- To make our students enabled with gaining personal experience of sowing seeds/plantation, watering plants, preparing organic manure, removing weeds etc.
- To visit the natural ecosystem like water body, forest in the nearby area to get exposure to biological diversity and environmental protection

- To organize and conduct various activities concerning with environmental issues.

3) The context:

Education plays a key role in environmental education/issues. It increases awareness and knowledge about biological diversity global warming environmental protection it bestows students with appropriate skills, knowledge, behavior and attitude to cope up with a rapidly changing world and climate and promote transformation towards more sustainable lifestyle and strengthen regular to environmental issues. Access to environmental education for student will help them prepare the effects of environmental issues from a responsible citizen's point of view. The potential of students and youth as agents of change must be seized.

Hence, our college is consistently committed to have an exposure to environmental issues among the students.

4) The practice:

The sustainable development goals aim to transform our world. They are to protect the planet and ensure that all people enjoy health justice and prosperity. Considering these efforts globally, there is a need to act locally. Hence it has been the major concern of the college to maintain the green ambience serenity and beauty of the campus to promote a congenial atmosphere in natural air and our student will have a platform to get acquainted with and be conscious about the different environmental issues like the ecosystem, resource conservation, and ecological balance.

Our college is surrounded with greenery and the campus itself reflects the practice of developing and maintaining an eco-friendly environment. We have constituted a special cell named *'Meghdoot Nisarg Mandal*' and we have strong NSS and NCC units which are working intensely for the purpose. Every year, we organize lectures, seminars and workshops in this context and we conduct awareness programmes and drives on cleanliness, tree plantation, *Jal pe charcha*, (Talk on water) plastic free campaign, water conservation workshop, Biodiversity and wetland programs, snake identification and treatment having snake bite, cycle rally for awareness on environmental issues in the college as well as in the neighborhood.

5) Evidence of success:

The remarkable mission of *meghdoot nisarg mandal* and departments Of NCC, NSS are creating an ecofriendly atmosphere in the campus through different programs and workshops. The staff arranged water facility for birds and animals particularly in summer season, moreover the college has facility of sarpamitra (Snake catcher) who catch the snake and make them rescue in the forest.

Most of the students of our college are using bicycles and some select govt. buses as a mode of transport. It is a means of mass traveling. Because of these different initiatives the college became a noise and pollution free green zone.

6) Problems encountered and resource required:-

- No special funding facility for visiting to different bodies
- Lack of funding for logistic facilities

- Difficulty in managing the time for both curricular and extracurricular activities
- Some Students get delay for class and programs
- Negative mindset

7) The following resources required:-

- Resource person, and NGOs, concerned government officers, were invited for organizing workshops, programs and it required lot of funds.
- Tools and technology pertaining to ICT were required
- Active participation of staff and students in various activities.

Best Practice - II

1. **Title of the practice :**   **Blood Donation Camp**

2) Objectives of the practice:-

*To sensitize the donors to the need of donating blood to the needy in time and to save life.

*To enrich the feeling of helping others with their precious donation.

*To motivate the students to donate blood at least once in a year

*To impart them the value of blood donation

*To make aware of the scientific information about the blood donation and relating issues

3) The Context:-

Regular blood donations by a sufficient number of healthy people are needed to ensure that safe blood is available wherever it is needed. Blood costs nothing yet is more valuable than any other resource on the earth. Blood donation is the real act of humanity. Frequent blood donors ensure that blood is readily collected and tested and available whenever it is needed.

4) The practice:-

We organised blood donation camps at least once in a year during last five years apart from the lockdown period of COVID-19.

	Session	Date	Activity	Collaboration with	Blood Collection Center	donors
1	2022-23	15/09/2022	Blood Donation	Sub. Dist. Rural Govt.	Ashirwad Medical	45

			Camp	Hospital, Ramtek	Foundation Nagpur	
2		02/02/2023	Blood Donation Camp	Sub. Dist. Rural Govt. Hospital, Ramtek	Jeewan Jyoti Blood Collection Center Nagpur	15
3	2019-20	17/08/2019	Blood Donation Camp	Sub. Dist. Rural Govt. Hospital, Ramtek	Anup Blood bank Nagpur	18

5) Evidence of success:-

*Blood donation camps have been organized in the college once every year.

*During the year 2018-19 To year 2022-23 more than 75 cadets, students including staff members donated their blood

*The donor students, faculty get free health checkups in identifying the pulse rate, blood pressure, body temperature, blood group and hemoglobin level.

*The seek student get proper medical advice from the health personnels

6) Problems encountered:-

*Students are much phobic to needles and blood testing.

*Some students are underweight and anemic due to malnutrition and undernourishment

*Lack of parental support for blood donation

* Some students have ignorance about the health status

7) Resource required:-

*An expert team of doctors and nurses from government or private hospitals.

*Different blood collection organizations and NGOS

* Infrastructure like furniture, Blood testing rooms, Blood donation rooms.

*Blood testing equipment, tools, and other required materials.

*Active and devoted students, staff.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Being the oldest higher educational institution of Ramtek region, ,we put all sincere efforts to inculcate values among the students through co-curricular, extracurricular and extension activities. It is our sole motto not only to make our students highly educated as per our Vision and mission but also to prepare them to be sensible and responsible citizens of our nation as per our vision and mission of the college.

For the accomplishment of the purpose we always try to impart proper grooming to students that make them understand the significance of ethics and values in the making of human's character. We infuse a sense of admiration for the culture and tradition of our nation among the students and also provide opportunities to express their own values and attitudes. We try to make students understand about our heritage and national goals through value education so as to become more sensitive and responsible citizens. We also make them aware to protect, preserve the natural and cultural environment and to make sustainable use of our natural resources. We make our students empathetic towards the disadvantaged group of the society. We also arrange watching movies of historical nature to inculcate patriotic, ethical, social, constitutional values among students. Besides ,we also focused on providing awareness as well as solutions on health issues to the students and the neighborhood community for which we conducted many camps, campaigns and programmes and they were numerous and intense during Covid-19.

Creating scientific temper among the students is also a need of time, therefore the college arranges programs for this. We try to ingrain students with the sense of respect for teacher's better and fellow human beings, also elicit sense of compassion among the students for animals too. We also prepare students to be responsible and conscious regarding healthy hygienic and cleanliness.

By taking into consideration the moral degradation in the modern society and change in the values system. It becomes the primary requirement that the attitude and approach of the student towards these attributes should be properly conceived.

Value-oriented education focuses on developing individual personalities of the students by which they would be able to shape their future and tackle difficult situations at any point of their life with ease. Therefore, value education should not be seen as a separate discipline but as something that should be inherent in the education system.

co-curricular, extracurricular and extension activities. activities are a vast resource for value education

and values can be fostered through many learning and sharing activities. Through these activities students learn to work in a team and imbibe the values like tolerance, cooperation, nationalism, sense of responsibility, empathy, thoughtfulness, etc. Apart from this, students also acquire life skills like communication skills, critical thinking, self-confidence and other skills that help them in facing today's competitive world. These lively activities transform the higher educational institutions into the real nurturing home of responsible citizens of the nation rather than teaching shops.

co-curricular, extracurricular and extension activities help the students to gain self-confidence, get rid of shyness and inferiority complex, and identify their potential abilities and skills. Activities such as sports, drama debet, field trips, etc., are conducted to inculcate values among students. We are committed to enhance the scientific temper of our students by organizing activities as well as celebration of days, etc. As the issues related to environment, and converting our premises and the adjacent village's eco-friendly, plantation drives, awareness rallies, campaigns against various deadly diseases, cleanliness camps, etc. are regularly conducted.

Almost every year we arranged the activities (as categorically mentioned in the following table) for providing our s students the real platform for transforming them in to true citizens of the nation.

Sr,	Activities / events	Values
A	Tiger conservation awareness program, Chita rehabilitation, wildlife awareness, workshop on snake identification and treatment on Snake bite, inauguration of bird week, water for birds in summer	To sensitize students for safeguard of ecological environment, sense of compassion for animals, conservation of natural resources,
B	Blood donation camp, HIV AIDS test, health checkup camp	To make students conscious about fatal diseases and to enrich feeling of helping others with precious donation.
C	Eradication of superstition program in association with Maharashtra Andhshradha Nirmulan Samiti Bhandara	Creating scientific temper among the students.
D	Tree plantation and tree conservation program, water conservation programs etc.	To contribute greenery and eco-friendly environment in the campus and outside.
E	Celebration of birth anniversary of great personality, tribute were paid on death anniversary of great personalities.	Inspiration and ideology from their lives to utilise and face modern age.
F	NCC, NSS, Camps, Water conservation awareness	To ingrain students about discipline, coordination, unity, leadership, equality, sense of cooperation, tolerance, team spirit through different group activities.
G	International women's day, World environment day, World population day, international yoga	By conducting these programs to instil the importance of the days and value education.

	day,	
F	Teachers day, program of self-governance,	To elicit students with a sense of respect for teachers, and to get experience of self-governance
H	Covid -19 awareness quiz competition, corona vaccine awareness program, Covid-19 vaccination camps, distribution of food & masks during CoVID-19	To understand Social responsibility and awareness about the COVID -19 pandemic.
I	Voters awareness and registration camp.	Values:-to impart value of casting votes and constitutional rights.
J	University level drama competition on Lokshahi Cha, Jagar, Constitution day program constitutional quiz competition.	Values:-to inculcate constitutional democratic value among the students
K	Plastic free and cleanliness drive, cycle rally, road safety campaign.	Values:- to import value of cleanliness for our environment, and road safety
L	Visit to historical place, wtching of movies based on history and culture.	Values:- to understand the importance of historical and cultural places and persons
	Celebration of important days for example Reading inspiration day, Sadbhavna divas, Mahaparinirvan divas, National youth day etc.	To promote ethics and traditional values, 1 understanding and national integration
	Old age home.	Sense of responsibility towards deprived section of the society.

File Description	Document	
Appropriate web in the Institutional website	[View Document](#)	
Any other relevant information	[View Document](#)	

5. CONCLUSION

Additional Information :

Additional Information

Concluding Remarks :

The intimate details of our college have been incorporated in the prescribed format of the SSR. We wilfully admit that, apart from our strengths, we have deficiencies, weaknesses and challenges. Particularly, being a higher educational institution dealing with humanities and commerce, we are lagging behind modern ICT infrastructure as well as acumen. On the other hand, deprived of grands other than salary, our financial soundness has been crippling for a long time.

Nevertheless, we resolve to put our all-out efforts to overcome all these dearths and deficits in the coming days.