

Date: 2 July 2012

**IQAC Meeting  
NOTICE  
(Session : 2022-23)**

All the members of IQAC and faculty members are hereby informed that a meeting under the chairmanship of Principal Dr. Sangita Takkamore will be held on 5 July 2022 at 11.30. AM in the principal's chamber.

The agenda of the meeting will be as given below.

- 1) Confirmation of the minutes of the last meeting.
- 2) Preparation of Academic Calendar.
- 3) Admission procedure of the session.
- 4) University examinations and results.
- 5) Portfolio Distribution.
- 6) AQAR Submission for the session 2020-21
- 7) Preparation for the A aw A press A NAAC's 2<sup>nd</sup> cycle.
- 8) Any point with the permission of the chair.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College Ramtek

- | Name                       | Signature |
|----------------------------|-----------|
| 1) Dr. Sangita Takkamore   |           |
| 2) Dr. Manoj Telrandhe     |           |
| 3) Prof. kalpana Patel     |           |
| 4) Prof. Sunil Kathane     |           |
| 5) Prof. Naresh Ambilkar   |           |
| 6) Dr. Shrikant Bhowate    |           |
| 7) Prof. Nitin Ghamandi    |           |
| 8) Prof. Ambrish Thakre    |           |
| 9) Dr. Balasaheb Lad       |           |
| 10) Prof. Gajanan Rewatkar |           |
| 11) Prof. Swapnil Managhe  |           |

  
**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date: 5 July 2012

**IQAC Meeting  
MINUTES  
(Session : 2022-23)**

As per the notice circulated on 2 July 2022, a meeting was conducted by IQAC under the chairmanship of Principal Dr. Sangita Takkamore on 5 July 2023 at 11.30.am in the Principal's chamber.

The following members were present.

Name	Signature
12) Dr. Sangita Takkamore	
13) Dr. Manoj Telrandhe	
14) Prof. kalpana Patel	
15) Prof. Sunil Kathane	
16) Prof. Naresh Ambilkar	
17) Dr. Shrikant Bhowate	
18) Prof. Nitin Ghamandi	
19) Prof. Ambrish Thakre	
20) Dr. Balasaheb Lad	
21) Prof. Gajanan Rewatkar	
22) Prof. Swapnil Managhe	

**Agenda 1:-** The minutes of the last meeting held as 20 April 2022 were read out for IQAC coordinator Dr. Shrikant Bhowate and with some discussion, the minutes were conformed.

**Agenda 2:-** It was decided that the academic calendar of the college would be prepared within a week on the basis of RTM Nagpur university academic calendar and it would be circulated among the staff as well as uploaded in the website of the college.

**Agenda 3:-** It was resolved that admission procedure for the academic session 2022-23 would be maintained as per the guideline of RTM Nagpur university. The admission committee would ensure that all the clauses provided by the university would be properly maintained and admissions would be smoothly done.

**Agenda 4:-** University's examinations were to be held at both college and university level. It was decided that all faculty member would cooperate in the smooth conduction of examinations. Some discussions took place on the results declared by the university and they were satisfactory.

**Agenda 5:-** Doing some little changes, the portfolios of previous year were kept intact the IQAC coordinator mentioned that the list of portfolios would be provided to all at the earliest.

**Agenda 6:-** The AQAR for the academic session 2020-21 is scheduled to be submitted in the due time and so all were urged to compile the data and provide to the IQAC as early as possible.

**Agenda 7:-** The most important point to be discussed was the A and A process of NAAC's 2<sup>nd</sup> cycle. Since the validity of the 1<sup>st</sup> cycle was over, the college was thrust into the unaccredited status. So it became an urgency to make the things accomplished. It was resolved the works to be done on war-footing.

**Agenda 8:-** Some light discussions took place on miscellaneous issues succeeded with the vote of thanks proposed by IQAC coordinator Dr. Shrikant Bhowate.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek

  
**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date :- 24 Sept. 2023

**IQAC Meeting  
NOTICE  
(Session : 2022-23)**

All the faculty members are hereby informed that IQAC is going to conduct a meeting under the chairmanship of Principal Dr. Sangita Takkamore on 27 September 2023 at 11.30 AM in the Principal's chamber.

The agenda of the meeting is hereunder.

- 1) Confirmation of the minutes of the last meeting.
- 2) Analysis of results of university examinations.
- 3) Regular conduction of lectures.
- 4) AQAR for the session 2020-21.
- 5) Preparation for the NAAC's 2<sup>nd</sup> cycle.
- 6) Any point with the permission of the chair.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek

Name

1. Dr. Sangita Takkamore
2. Dr. Manoj Telrandhe
3. Prof. kalpana Patel
4. Prof. Sunil Kathane
5. Prof. Naresh Ambilkar
6. Dr. Shrikant Bhowate
7. Prof. Nitin Ghamandi
8. Prof. Ambrish Thakre
9. Dr. Balasaheb Lad
10. Prof. Gajanan Rewatkar
11. Prof. Swapnil Managhe

Signature



**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

# Shri. Narendra Tidke College of Arts & Commerce Ramtek

Date :- 27 Sept. 2022

## IQAC Meeting MINUTES (Session 2022 -23)

As per the notice circulated on 24/09/2023, a meeting was conducted by IQAC under the chairmanship of Principal Dr. Sangita Takkamore on 27/09/2022 at 11.30.AM in the Principal's chamber.

The following members were present.

Name	Signature
1) Shri. Nikhil R. Jain	
2) Dr. Manoj M. Telrandhe	
3) Mr. Naresh D. Ambilkar	
4) Mr. Sunil C. Kathane	
5) Mr. Ambrish J. Thakre	
6) Mr. Swapnil B. Managhe	
7) Mr. Balasaheb S. Lad	
8) Mr. Gajanan D. Rewatkar	
9) Mrs. Kalpana Patel	
10) Ku. Archana P. Parve	
11) Smt. Yogita Ghodmare	
12) Ku. Pushpa S. Barve	
13) Adv. Sanjay Khandelwal	
14) Ku. Shrawani G. Dongre	
15) Shri. Dayanand Rewatkar	

**Agenda 1:-** The minutes of the last meeting held on 05/07/2022 were read by the IQAC coordinator Dr. Shikant Bhowate and were confirmed unanimously.

**Agenda 2:-** Almost all results were declared by the university. So a discussion took place to analyze the results and also how to improve them in the next exams.

**Agenda 3:-** The chairperson inquired about the regularity of the conduction of lectures and position of courses taught. All the faculties mentioned that the lectures were being conducted intensely resulting a good progress in the coverage of courses.

**Agenda 4:-** The IQAC coordinator presented that the AQAR for the session 2020-21 was at the verge of submission. So all were asked to go through their respective criteria and metrics and to provide suggestion for changes, if any.

The chairperson and the IQAC coordinator assured all that they would provide all possible help to resolve any issue surfaced at any point of time.

**Agenda 6:-** Since all the major discussions were over, some light deliberations took place on trivial issues. To end with, the IQAC coordinator proposed the vote of thanks.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek



**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date :- 16 Jan. 2023

**IQAC Meeting  
NOTICE  
(Session : 2022-23)**

All the faculty members are herewith informed that a meeting under the chairmanship of Principal Dr. Sangita Takkamore is scheduled to be conducted by IQAC on 18 January 2023 at 11.30.AM in the Principal's chamber.

The agenda of the meeting is hereunder.


- 1) Confirmation of minutes of the last meeting.
- 2) Ongoing winter examination.
- 3) AQAR for the session 2021-22
- 4) Preparation for the NAAC's 2<sup>nd</sup> cycle.
- 5) Any point with the permission of the chair.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek

Name

- 1) Dr. Sangita Takkamore
- 2) Dr. Manoj Telrandhe
- 3) Prof. Kalpana Patel
- 4) Prof. Sunil Kathane
- 5) Prof. Naresh Ambilkar
- 6) Dr. Shrikant Bhowate (Coordinator)
- 7) Prof. Ambrish Thakre
- 8) Dr. Balasaheb Lad
- 9) Prof. Gajanan Rewatkar
- 10) Prof. Swapnil Managhe
- 11) Prof. Dilip Jena

Signature  
  
**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date :- 16 Jan. 2023

**IQAC Meeting  
Minutes  
(Session : 2022-23)**

As per the notice circulated on 16 January 2023, a meeting was conducted by IQAC under the chairmanship of Principal Dr. Sangita Takkamore on 18/01/2023 at 11.30.AM in the Principal's chamber.

The following members were present.

Name	Signature
12) Dr. Sangita Takkamore	
13) Dr. Manoj Telrandhe	
14) Prof. Kalpana Patel	
15) Prof. Sunil Kathane	
16) Prof. Naresh Ambilkar	
17) Dr. Shrikant Bhowate (Coordinator)	
18) Prof. Ambrish Thakre	
19) Dr. Balasaheb Lad	
20) Prof. Gajanan Rewatkar	
21) Prof. Swapnil Managhe	
22) Prof. Dilip Jena	

**Agenda 1:-** The minutes of the last meeting held on 27/09/2022 were read out by the IQAC coordinator Dr. Shrikant Bhowate and confirmed unanimously.

**Agenda 2:-** As the university's winter examinations were going on and to be conducted at college level, all the faculties were asked to cooperate in the smooth conduction and valuation.

**Agenda 3:-** AQAR for the session 2021-22 was to be prepared and submitted to NAAC as early as possible. All were urged to intensity the compilation of data related to the AQAR.


**Agenda 4:-** Simultaneously with the preparation of the AQAR, the works related to NAAC's 2<sup>nd</sup> cycle should be pursued with all care and concern by which we would be able to accomplish the things at the earliest.



**Agenda 5:-** With the interest of the chairperson, some discussions took place on university examination, sanitary problems of the college and maintenance of infrastructure. To end with, the IQAC coordinator proposed the vote of thanks.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek



**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date :- 12 March 2023

**IQAC Meeting  
Notice  
(Session : 2022-23)**

All the staff members including non-teaching are hereby informed that a meeting under the chairmanship of Principal Dr. Sangita Takkamore will be held on 17 March 2023 at 11.30.AM in class Room No. 02.

The agenda of the meeting is hereunder.

- 1) Confirmation of minutes of the last meeting.
- 2) Discussion on website of the college.
- 3) Analysis of results of university's winter examinations.
- 4) Submission of AQAR for the session 2021-22 and preparation of A and A process of NAAC's 2<sup>nd</sup> cycle.
- 5) Any point with the permission of chair.


**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkamore**  
Principal  
Shri. Narendra Tidke College  
Ramtek

Name

- 1) Dr. Sangita Takkamore
- 2) Dr. Manoj Telrandhe
- 3) Prof. Kalpana Patel
- 4) Prof. Sunil Kathane
- 5) Prof. Naresh Ambilkar
- 6) Dr. Shrikant Bhowate (Coordinator)
- 7) Prof. Ambrish Thakre
- 8) Dr. Balasaheb Lad
- 9) Prof. Gajanan Rewatkar
- 10) Prof. Swapnil Managhe
- 11) Prof. Dilip Jena
- 12) Smt. Archana Parve

Signature



**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

- 13) Smt. Yogita Ghodmare
- 14) Shri. Santosh Sayam
- 15) Ku. Sharda Taywade
- 16) Smt. Urmila Sonwane



**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date :- 17 March 2023

**IQAC Meeting  
Minutes  
(Session : 2022-23)**

As per the notice circulated on 15/03/2023, IQAC conducted a staff meeting under the chairmanship of Principal Dr. Sangita Takkamore on 17/03/2023 at 11.30.AM in Room. No. 02.

The following members were present.

Name	Signature
17) Dr. Sangita Takkamore	
18) Dr. Manoj Telrandhe	
19) Prof. Kalpana Patel	
20) Prof. Sunil Kathane	
21) Prof. Naresh Ambilkar	
22) Dr. Shrikant Bhowate (Coordinator)	
23) Prof. Ambrish Thakre	
24) Dr. Balasaheb Lad	
25) Prof. Gajanan Rewatkar	
26) Prof. Swapnil Managhe	
27) Prof. Dilip Jena	
28) Smt. Archana Parve	
29) Smt. Yogita Ghodmare	
30) Shri. Santosh Sayam	
31) Ku. Sharda Taywade	
32) Smt. Urmila Sonwane	

**Agenda 1:-** The minutes of the last meeting held on 18/01/2023 were confirmed after some discussions.

**Agenda 2:-** The IQAC coordinator mentioned as our college had to face NAAC's peer team very soon, the website of the college needed to be updated with current data and images. So, all the non-teaching staff and faculty members being in charge of various committees, cells and activities were told to provide the inputs for the updating of website.

**Agenda 3:-** The results of university's winter examinations were declared recently. They were analyzed and discussed among the staff. The chairperson expressed her satisfaction over the results.

**Agenda 4:-** Simultaneous preparation for submission of AQAR 2021-22 and NAAC's 2<sup>nd</sup> cycle was to be given significance over everything else. The chairperson also showed her concern and urged all to speed up the works.

**Agenda 5:-** After some light discussions, IQAC coordinator Dr. Shrikant Bhowate proposed the vote of thanks.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek



**Principal**  
**Shri Narendra Tidke College**  
**of Art & Commerce, Ramtek**

Date :- 26 April 2023

**IQAC Meeting  
Notice  
(Session : 2022-23)**

It is to inform all the IQAC members and faculties that a meeting will be held under the chairmanship of Principal Dr. Sangita Takkamore on 28 April 2023 at 11.30.AM in the Principal's chamber.

The agenda of the meeting is hereunder.

- 1) Confirmation of minutes of the last meeting.
- 2) Completion of courses and university's summer examinations.
- 3) AQAR of 2021-22 and NAAC's 2<sup>nd</sup> cycle.
- 4) Any point with the permission of chair.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College  
Ramtek

**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College  
Ramtek



**Principal**  
**Shri Narendra Tidke College  
of Art & Commerce, Ramtek**

- 1) Dr. Sangita Takkamore
- 2) Dr. Manoj Telrandhe
- 3) Prof. Kalpana Patel
- 4) Prof. Sunil Kathane
- 5) Prof. Naresh Ambilkar
- 6) Dr. Shrikant Bhowate (Coordinator)
- 7) Prof. Ambrish Thakre
- 8) Dr. Balasaheb Lad
- 9) Prof. Gajanan Rewatkar
- 10) Prof. Swapnil Managhe
- 11) Prof. Dilip Jena

Date :- 26 April 2023

**IQAC Meeting  
Minutes  
(Session : 2022-23)**

As per the notice circulated on 26 April 2023, IQAC arranged a meeting under the chairmanship of Principal Dr. Sangita Takkamore on 28 April 2023 at 11.30.AM in the Principal's chamber.

The following members were present.

- 1) Dr. Sangita Takkamore
- 2) Dr. Manoj Telrandhe
- 3) Prof. Kalpana Patel
- 4) Prof. Sunil Kathane
- 5) Prof. Naresh Ambilkar
- 6) Dr. Shrikant Bhowate (Coordinator)
- 7) Prof. Ambrish Thakre
- 8) Dr. Balasaheb Lad
- 9) Prof. Gajanan Rewatkar
- 10) Prof. Swapnil Managhe
- 11) Prof. Dilip Jena

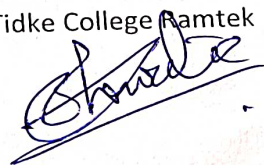
**Agenda 1:-** The minutes of the cast meeting held on 17 March 2023 were read out by IQAC coordinator Dr. Shrikanrt Bhowate and were confirmed.

**Agenda 2:-** As the summer vacations were about to start after the first week of May, the chairperson took a review of the completion of courses of all the classes. All the faculties presented their positions and it was found courses were completed; revision and doubt clearing sessions were going on.

**Agenda 3:-** A lengthy discussion on the preparation and compilation of data for AQAR 2021-22 and NAAC's 2<sup>nd</sup> cycle. All the criteria coordinators mentioned their problems they were facing during their preparations. Discussions in the presence of IQAC coordinator and chairperson rendered solutions to most of the problems.

**Agenda 4:-** Some discussions on university's summer examinations, water supply to the college premises and arrangement of coolers for staff room, library and other offices took place. To end with, IQAC coordinator Dr. Shrikant Bhowate proposed the vote of thanks.

**Dr. Shrikant Bhowate**  
IQAC Coordinator  
Shri. Narendra Tidke College Ramtek



**Dr. Sangita Takkmore**  
Principal  
Shri. Narendra Tidke College Ramtek



**Principal**  
**Shri Narendra Tidke College**  
**Of Art & Commerce, Ramtek**